Placement Drive of ICICI Prudential

Topic: Career in Insurance Sector

Venue: Seminar Hall GHG Khalsa College
Gurusar Sadhar (Ludhiana)

06 Feb, 2018

Resource Persons

Ms. Ravneet Kaur
Senior HR Manager

Ms. Swatee Gupta
Senior Manager Branch Operations

Ms. Swati and Ravneet organizing group discussion round for final selection of participants.
Bio data of Ms. Ravneet Kaur

ICICI Prudential - a constant market leader in private life insurance has been constantly achieving new milestones, to strengthen this growth further Ms. Ravneet Kaur, HR Manager is in pursuit of quality talent. She is hiring sales professionals across multiple locations in Chandigarh and Punjab, and is keen to visit our campus for the same. She has been experienced of 4 years in Insurance sector.

Bio data of Ms. Swatee Gupta

Ms. Swatee Gupta is working in ICICI Prudential since last 13 years. She is senior manager in Branch Operations. She is accompanied with Ms. Ravneet Kaur for hiring sales professionals in our campus.

G.H.G. Khalsa College
Gurusar Sadhar (Ludhiana)
Placement Drive of ICICI Bank with Association of NIIT

**Topic: Job Awareness in Banking Sector**

Venue: Seminar Hall GHG Khalsa College
Gurusar Sadhar (Ludhiana)

07 February, 2018

**Resource Persons**

Mr. Heera Lal
Senior Executive
Giving orientation lecture to the students apprising them about the insurance and banking sector.

Conducting preliminary online test for screening of students by NIIT officials on the behalf of ICICI Bank Company Limited.
Bio data of Mr. Heera Lal

ICICI Bank hires young graduates to join its dynamic front line Sales Force. The selected applicants are trained at ICICI Bank Sales Academy in association with NIIT Ltd. at ICICI BANK SALES ACADEMY, MEERUT (UP). Mr. Heera Lal is senior executive in NIIT Limited. He has been working here since last 12 years. Heera Lal has recruited more than 500 candidates in banking sector.
FACULTY DEVELOPMENT PROGRAMME

TOPIC: SMART BOARD TRAINING

Venue: Seminar Hall GHG Khalsa College
Gurusan Sadhar (Ludhiana)

15/Nov/2019
&
16/Nov/2019

Resource Person

Prof. Tarsem Singh
Assistant Professional, H.O.D
PG Department of Computer Science and Applications
GHG Khalsa College, Gurusan Sadhar

GHG Khalsa College, Gurusan Sadhar
Name of the event: **Smart Board Training**

Date: 15\(^{th}\) November 2019 to 16\(^{th}\) November 2019

Venue: Seminar Hall

Objective and Aim of the Event: How to use the smart boards in classrooms

Name of the Resource Person(s): Dr. Tarsem Singh, Head of the Computer Department, GHG Khalsa College, Gurusar Sadhar Ludhiana.

Description:

Prof. Tarsem Singh threw light on the various functions of smart boards with special emphasis on the connectivity of Smart Board. He also added the use of Blank Screens on the Smart Board. Further he elaborated the use of Easitech software and also the use of various formulae (Mathematics Science) through this software. The use of multiple tools of Magnetic Strip is also made clear in the session. The event was attended by 34 participants on first day and 30 participants on the second day.

Dr. Jaswant Singh Goraya appreciated all the faculty members to promote the latest technology in the teaching learning-process for the betterment of students.

Outcome:

Some of the departments asked for the installation of Easitech software. They were guided properly by Prof. Tarsem Singh. Everyone practiced the smart boards successfully which proved that the objective of the event was achieved.
Professor Tarsem Singh explaining the functions of Smart Board on 15 November, 2019

Participants during lecture on Smart Board Training on 15 November, 2019
Bio Data of Prof. Tarsem Singh

Prof. Tarsem Singh is working as Assistant Professor in Department of Computer Science and Applications in GHG Khalsa College, Gursar Sadhar since August 2013. He is also acting as Head of the Department since 2014. Prof. Tarsem Singh has 13 years of experience in teaching. He has done MCA, M.Phil (Computer Science) and AMIE (Computer Science and Engineering). He has published two books in the field of Computer Science. His book “ICT Skill Development” is published in three mediums viz. English, Hindi and Punjabi, which are very helpful to the students to learn ICT Skills in any medium. His second book “Web Programming in PHP” based on the subject in BCA 5th Semester. Besides that he has also published three research papers.

G.H.G. Khalsa College
Gursar Sadhar (Ludhiana)
PROFESSIONAL DEVELOPMENT PROGRAMME

TOPIC:  H. R. MODULE OF ERP

Venue: Seminar Hall GHG Khalsa College
Gurusar Sadhar (Ludhiana)

28/Nov/2019

Resource Person

Mr. Jatinder Singh
System Analyst IT Cell

Programmer IT Cell
GHG Khalsa College, Gurusar Sadhar
Report – Professional Development Programme

Name of the event: **Human Resources Module of ERP**

Date: November 28, 2019

Venue: Seminar Hall

Objective and Aim of the Event: The use of HR Module of ERP

Name of the Resource Person(s): Mr. Jatinder Singh, System Analyst IT Cell, GHG Khalsa College, Gurusar Sadhar Ludhiana.

Description:

Mr. Jatinder Singh explained the H.R. Module of ERP in which every member of staff was provided the knowledge of how to update his profile, publications, qualifications, participations, subjects of interest, etc. They can also update their profile time to time. This Professional Development Programme was attended by 40 members of the staff.

Dr. Jaswant Singh Goraya congratulated the IT Cell on the successful installation of HR Module in ERP system.

Outcome:

In the question-answer round, everyone was involved and the queries were clarified by Mr. Jatinder Singh. All the participants were satisfied with the provided information and explanation of the module. Everyone practiced it with Mr. Jatinder Singh. With the help of this module, the documentation process would be improved in the college as everything is available on the ERP system.
Jatinder Singh during H.R. Module of ERP on 28 November, 2019

Staff during Professional Development Programme on H.R. Module of ERP on 28 November, 2019
JATINDER SINGH TATHGIR

Mr. Jatinder Singh Tathgir is working as System Analyst in GHG Khalsa College, Gurusar Sadhar, Ludhiana, Punjab. This is a grant-in-aid, multi-faculty, co-educational institution affiliated to Panjab University, Chandigarh and recognised by UGC and NCTE.

With a Master's degree in Computer Applications (MCA) from IGNOU, Mr. Jatinder Singh Tathgir has a long experience in handling the computerisation projects from planning, design, development and implementation point-of-view. He is the incharge of IT Cell of the college. He is handling most of the non-academic IT works of GHG Khalsa College, GHG Khalsa College of Pharmacy and GHG Khalsa College of Education. He is responsible to plan, design, develop, implement and maintain a custom designed ERP System for college management, Websites, Social Media and other related activities across the three institutions mentioned above with the help of a dedicated team of developers working under his supervision.

He has successfully performed the duties of NAAC Co-ordinator during the previous NAAC Assessment for Accreditation in September 2015 in which the college scored CGPA - 3.11. He is also an approved Punjabi News Reader with Doordarshan Kendra Jalandhar since September 2003. He is also doing Punjabi translation as well as voice-overs of speeches given by President of India and Prime Minister of India for Doordarshan on various occasions including Independance Day, Republic Day and Mann Ki Baat etc.
ADMINISTRATIVE TRAINING PROGRAMME

TOPIC: ACTIVITY MANAGEMENT OF ERP

Venue: Seminar Hall GHG Khalsa College
Gurusar Sadhar (Ludhiana)

15-January-2020

Resource Person

Mr. Rajan Bhawar
Mr. Gajinder Kumar Gupta

Programmer IT Cell
GHG Khalsa College, Gurusar Sadhar
Report – Administrative Training Programme

Name of the event: Activity Management of ERP

Date: January 15, 2020

Venue: Seminar Hall

Objective and Aim of the Event: To update the activities on ERP system

Name of the Resource Person(s):

1. Mr. Rajan Bhawar, Computer Programmer IT Cell, GHG Khalsa College, Gurusar Sadhar Ludhiana.
2. Mr. Gajinder Kumar Gupta, Computer Programmer IT Cell, GHG Khalsa College, Gurusar Sadhar Ludhiana.

Description:

Both the resource persons, Mr. Rajan Bhawar and Mr. Gajinder Kumar Gupta explained the Activity Management module on ERP System in detail. Mr. Gajinder Kumar Gupta provided the details of Activity Master, Add/Edit Managers, Activities, Group Creation, Activity Groups, Events Declaration, Events, Event Participations and Refinalize Team. He further added how to create groups of NSS, NCC, Sports, Cultural, etc. which will be helpful for the institution to get the details of every group. He stated that the staff would be able to add the details of their events in Activity Management on ERP system.

Mr. Rajan Bhawar threw light on the details of the other parts of Activity Management - Declare Trip Destination, Trip Declaration and Field Trips, related to the trip organized by the institution. The Field Trips would have all the details of every trip as mentioned by Mr. Rajan Bhawar. The complete record of every trip will be kept there. Total 42 participants participated in this event.

Outcome:

Some of the participants had doubts which were clarified by the Resource Persons. The participants also practiced it with some details of the coming events. They successfully declared the event on ERP system. The NCC group was created by the In-charge on this module successfully.

Principal
G.H.G. Khalsa College
Gurusar Sadhar (Ludhiana)
Rajan Bhawar explaining the Activity Management Module on ERP on 15 January, 2020

Staff during Administrative Training Programme on Activity Management of ERP on 15 January, 2020
RAJAN BHAWAR

Mr. Rajan Bhawar is working as a Computer Programmer in GHG Khalsa College, Gurusar Sadhar, Ludhiana, Punjab. With a Bachelor's Degree in Computer Applications from Panjab University, Chandigarh, Mr. Rajan Bhawar has a long experience in Professional Software Programming. He has also worked with IBM (International Business Machine) as a Technical Support Executive for 2 years. He is working in a team of IT Cell of the college under the supervision of System Analyst, Mr. Jatinder Singh Tathgir. Mr. Rajan Bhawar is developing and managing ERP Software for college management. Complete management of various departments of college through one software. Responsible for complete detailing, programming and development tasks on front end as well as challenging back-end server code of ERP Software.

Principal
G.H.G. Khalsa College
Gurusar Sadhar (Ludhiana)
GAJINDER KUMAR GUPTA

Mr. Gajinder Kumar Gupta is working as a Computer Programmer in GHG Khalsa College, Gurusar Sadhar, Ludhiana, Punjab. With a Bachelor’s Degree in Computer Applications from Punjab Technical University, Jalandhar, Mr. Gajinder Kumar Gupta has a long experience in Professional Software Programming. He is working in a team of IT Cell of the college under the supervision of System Analyst, Mr. Jatinder Singh Tathgir. Mr. Gajinder Kumar Gupta is developing and managing website along with ERP software for college management. Responsible for complete detailing, programming and development tasks on front end as well as challenging back-end server code of ERP software and website.
LIBRARY ORIENTATION
PROGRAMME

Topic: Use of E-Library and N-List

Venue: Library, GHG Khalsa College Gurusar Sadhar (Ludhiana)

6-March-2020 (Batch- 1)
7-March-2020 (Batch -2)

Resource Person

Mr. Prem Singh
Mr. Buta Ram
Assistant Librarian

GHG Khalsa College, Gurusar Sadhar
Report – Faculty Development Programme

Name of the event: Uses of E-Library And N - List

Date: March 06, 2020 – March 07, 2020

Venue: Library

Objective and Aim of the Event: To use the e-library and N-list for Research and Development

Name of the Resource Person(s): Mr. Prem Singh, Assistant Librarian, GHG Khalsa College, Gurusar Sadhar Ludhiana.
Mr. Buta Ram, Assistant Librarian, GHG Khalsa College, Gurusar Sadhar Ludhiana.

Description:

The Library Orientation Programme was organized to introduce the E-library and N – List to the staff. Mr. Prem Singh gave the details of e-library and n-list where anyone can search e-books and e - journals. He also guided the staff in their training session with the support of Mr. Buta Ram how to login and use the software. They further described how to use the Libman software and e – PG Pathshala. The faculty members also learn how to search documents on Punjab Digital Library. Their valuable training session enhanced the knowledge about the latest technology used in the library sector for the betterment and upliftment of the education sector. There were 33 participants on the first day and 25 participants on the second day present.

Outcome:

The participants received an e-mail of login id and password to access the online library. In their practice, they asked some questions which were explained to them by Mr. Prem Singh. The participants logged in their accounts with the provided login Id and password and checked the books, journals, articles, etc. The teachers can also guide the students for online access of library. The objective of the event was achieved.

[Signature]
Principal

G.H.G. Khalsa College
Gurusar Sadhar (Ludhiana)
Staff learning the use of E-Library on N-List on 06 March, 2020

Prem Singh Interacting with staff during Library Orientation Programme on 06 March, 2020
Bio Data of Prem Singh

Prem Singh is working as Assistant Librarian in Department of Library in GHG Khalsa College Gurusar Sadhar since August 2015. Prem Singh has 5 year of experience in library. He has done B.Lib, M.Lib, M.A. Political Science, B.Ed., and Art & Craft in 2010 from Punjab State Board Technical Education & Industrial Training and Advanced Diploma in Computer Application. He participated as a resource person in the one day International Seminar on “Reading in the Internet Era “organized on 6th November 2012 by Department of Library and Information Science, Punjabi University, Patiala. He also Desire to meet and serve the library’s user community. His ability to exercise initiative and independent judgment. His knowledge of computers, the internet, and commercially available library software.
BUTA RAM

Mr. Buta Ram is working as Asst. Librarian in Department of library in GHG Khalsa college Gurusar Sadhar since 2018. He has a vast experience of seven years in this field in which he served many institutions as he worked as Library Restorer at Bhai Gurdas Institute of Engineering and Technology at Akal Polytechnic College, Rure ke Kalan, Sangrur, as Social worker in Social Security Department Punjab Government, as Asst. Librarian at SSD college Barnala and Asst. Cum Data Entry Operator at DAV college Bathinda. He has done B.A. (Sociology, Public Add, History), PGDLAN, B Lib. from Panjab University Chandigarh, Diploma in Library and Science, M Lib. from Punjabi University Patiala and DCA from High Tech Computer Institute, Dhanula (Barnala). He has technically sound knowledge of library softwares like New Lib Soft, ERP Hammer, etc. He also desires to meet and serve the Library user community.
Faculty Development Programme

Topic: Quality in Higher Education

Venue: Seminar Hall,
GHG Khalsa College Gurusar Sadhar (Ludhiana)

9/March/2020

Resource Person

Dr. Pargat Singh Garcha

Assistant Professor
GHG Khalsa College of Education
Gurusar Sadhar
Report – Faculty Development Programme

Name of the event: Quality In Higher Education (Role Of Critical Thinking)

Date: March 09, 2020.

Venue: Seminar Hall

Objective and Aim of the Event: To promote the quality in higher education.

Name of the Resource Person(s): Dr. Pargat Singh Garcha, Assistant Professor, GHG Khalsa College of Education, Gurusar Sadhar, Ludhiana.

Description:

He presented his views on the challenges occur in Higher education and emphasized on the use of soft skills and life skills in education. He also expounded the need of critical thinking in the context of Blooms Revised Taxonomy, and rhetorical analysis with its three main parts Ethos, Pathos and Logos. There are 52 participants in the event who participated.

Principal Prof. Jaswant Singh Goraya appreciated Mr. Pargat Singh Garcha for his valuable lecture and gave a vote of thanks.

Outcome:

All the faculty members also shared their opinions with the Resource Person. They also acknowledged that the skill based learning and critical thinking in education are part and parcel of the quality education.
Resource Person Professor Pargat Singh Garcha during lecture on Quality in Higher Education on 09 March, 2020

Staff during lecture on quality in Higher Education on 09 March, 2020
Dr. Pargat Singh Garcha

Dr. Pargat Singh Garcha, is working as principal in GHG Khalsa College of Education, Gurusar Sudhar. It is grant in aid PG College. The college is reaccredited by NAAC with CGPA - 3.30. This reputed college is also having the status of Mentor College conferred by NAAC.

Dr. Pargat Singh Garcha has over 15 years of experience in teaching and research. With a master’s degree in Economics from Punjab University Chandigarh, master’s degree in Psychology from IGNOU, PGDCA from PTU and Doctorate in Education from Punjab University, Chandigarh. He specializes in Cooperative learning, Educational Technology, Research Methodology. He has to his credits 8 books and more than 45 publications in various journals on diverse areas in the field of education. He has attended/presented papers at over 40 conferences/seminars/workshops at national and international levels. He has delivered more than 50 invited talks. His name is also glorifying the editorial board and member of reviewer’s committee of some reputed journals. He is also editor of research Journal GHG Journal of Sixth Thought.

He is working on minor research project funded by UGC. He has also developed Massive Open Online Course on Cooperative learning under a project from UNESCO Chair (Open education for better world). The course is available free of cost on mooKIT, platform developed by IIT Kanpur. He had also been a consultant for curriculum framework for diploma course of Apeejay Satya University. He is working as Secretary of Pb. & Chd. chapter for Council for Teacher Education (CTE). He also served as member academic council of Panjab University Chandigarh (2018-20)
Dear Faculty Members

Greetings to all!

Teaching profession has a sense of huge responsibility attached with it, for Teachers are the ‘Carvers’ of a Nation’s destiny. Continuous upgradation of skills and enhancement of knowledge is ever impinging upon the teachers as the Globalization of Education has brought with it new issues and challenges. Technology invaded the traditional classroom decades ago and blended mode of teaching gained momentum. Pre-service and in-service teacher training courses have been laying a great thrust upon ICT integration in the classroom.

New situations bring about new challenges and in the wake of this extreme wave of threat posed by the COVID-19 pandemic, a sudden revolutionary shift from a traditional four-walled classroom to a virtual classroom has become inevitable. In fact, the crisis never gives time for preparation and suddenly the teachers have been left with a laptop/mobile in their hands as the only tool with which they can teach. But teaching is a profession which trains one to be resourceful, therefore, the need of the hour is to gear ourselves and to explore the resources of a virtual classroom. Equipping ourselves with ICT tools and to deliver the best knowledge in the most convenient and suitable way.

Objectives of the Faculty Development Programme

1. To support the faculty with timely professional development that connects technology with learning, as well as provide ready access to a full range of state of the art tools.
2. To strengthen student learning and fosters creativity, collaboration, and communication beyond the classrooms.
3. To modify instructional practices of teachers to consistently and effectively integrate technology into their instructional practices.
4. To meet the curricular needs of all learners and to provide electronic access to curriculum.
5. To provide skills and proficiencies necessary for the workforce.
6. To improve the effectiveness of administrative tasks.
7. To collect, assess, and share performance information and feedback for continuous appraisal and improvement of the educational system of the institution.
8. To deliver the best education defeating the challenges posed by the pandemic.
<table>
<thead>
<tr>
<th>DAY</th>
<th>TOPIC</th>
<th>RESOURCE PERSON</th>
<th>SESSION CO-ORDINATOR</th>
<th>TIMINGS</th>
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<tr>
<td>26.06.2020</td>
<td>Inauguration and Theme Exposition</td>
<td>Dr. Pargat Singh Garcha</td>
<td>Dr. Jasleen Kaur</td>
<td>10.45 am to</td>
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<td></td>
<td>Need of ICT based Classroom</td>
<td>Principal, GHG Khalsa College of Education</td>
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<td>11.00 am</td>
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<td>Dr. Mandeep Kaur Kochar</td>
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<td>to 11.30 am</td>
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<td>Google Collaboration Tools</td>
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<td>Dr. Anubhuti Modgill</td>
<td>11.30 am to</td>
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<td></td>
<td>• Google Drive</td>
<td>Dr. Rajesh Kumar</td>
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<td>• Google Calendar</td>
<td>GHG Khalsa College</td>
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<td></td>
<td>• Google Sheet</td>
<td>Mr. Jatinder Singh</td>
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<td></td>
<td>• Google Docs</td>
<td>GHG Khalsa College</td>
<td>Dr. Baljinder Singh</td>
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<td>27.06.2020</td>
<td>Google forms and Generating Certificates</td>
<td>Dr. Umrinderpal Singh</td>
<td>Dr. Anubhuti Modgill</td>
<td>11.00 am to</td>
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<td></td>
<td>GHG Khalsa College</td>
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<td>1 pm</td>
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<td></td>
<td>Multimedia based Presentations</td>
<td></td>
<td>Dr. Baljinder Singh</td>
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<td></td>
<td>• Recording Videos</td>
<td>Prof. Sofia Singh</td>
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<td>• Edition Videos</td>
<td>GHG Khalsa College</td>
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<td>• Publishing Videos</td>
<td>Prof. Tarsem Singh</td>
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<td>Creating Digital Content</td>
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<td>Dr. Jasleen Kaur</td>
<td>11.00 am to</td>
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<td>• Canva : Preparing Presentations and Posters</td>
<td>Dr. Pargat Singh Garcha</td>
<td>Dr. Satveer Kaur Gill</td>
<td>1.00 pm</td>
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<td></td>
<td>• Mind Maps</td>
<td>Principal, GHG Khalsa College of Education</td>
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<td>Visual Thing Tools</td>
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<td>Dr. Satveer Kaur Gill</td>
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<td>Canva : Preparing Presentations and Posters</td>
<td>Dr. Deepa Verma</td>
<td>Dr. Jasleen Kaur</td>
<td>11.00 am to</td>
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<td></td>
<td>• Mind Maps</td>
<td>Vice-Principal &amp; IQAC Coordinator, Viva College of Arts, Commerce and Science, Virar (West)</td>
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<td>1.00 pm</td>
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<td>01.07.2020</td>
<td>Podcasts and Zoom</td>
<td>Mrs. Karamjit Kaur</td>
<td>Dr. Jasleen Kaur</td>
<td>11.00 am to</td>
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<td>• Exposure to available Resources</td>
<td>Principal, Govt. Sr. Sec. School, Sahnewal</td>
<td>Dr. Satveer Kaur Gill</td>
<td>1.00 pm</td>
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<td>• Anchor</td>
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<td>Zoom Platform</td>
<td>Dr. Anubhuti Modgill</td>
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<td>02.07.2020</td>
<td>Learning Management Systems</td>
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<td>Google Classrooms</td>
<td>Prof. Aarti Sharma</td>
<td>Dr. Parneet Kaur Deol</td>
<td>11.00 am to</td>
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<td>GHG Khalsa College</td>
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<td>Moodle</td>
<td>Dr. Parneet Kaur Deol</td>
<td>Ms. Anuja Chopra</td>
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<td>GHG Khalsa College of Pharmacy</td>
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<td>03.07.2020</td>
<td>Digital Assessment Tools</td>
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<td>Kahoot</td>
<td>Ms. Annapurna Madhuri</td>
<td>Dr. Parneet Kaur Deol</td>
<td>11.00 am to</td>
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<td>Centre Coordinator, SMIORE Academy for Teacher Training – SATT, Sandur.</td>
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<td>12.45 pm</td>
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<td>Google Quiz</td>
<td>Dr. Umrinderpal Singh</td>
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<td>GHG Khalsa College</td>
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<td>Testmoz Test / Quiz</td>
<td>Dr. Satveer Kaur Gill</td>
<td>Ms. Anuja Chopra</td>
<td>12.45 pm to</td>
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<td>Valedictory Address</td>
<td>Dr. Satvinder Kaur</td>
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<td>1.00 pm</td>
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<td>Vote of Thanks</td>
<td>Dr. Jaswant Singh Goraya</td>
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<td>Principal, GHG Khalsa College</td>
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<td>• Each day last 15 minutes will be for Question / Answer</td>
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REPORT OF ONE WEEK ONLINE NATIONAL FACULTY DEVELOPMENT PROGRAMME ORGANIZED BY GHG KHALSA COLLEGES ON THE THEME “INTEGRATING TECHNOLOGY IN CLASSROOM TEACHING AND LEARNING” HELD ON 26th JUNE TO 3rd JULY, 2020 THROUGH ZOOM PLATFORM

With the motivation and farsightedness of management and Principal Prof. Jaswanti Singh, Principal Dr. Satwinder Kaur and Principal Dr. Pargat Singh Garcha, GHG KHALSA COLLEGES organized a one week online national faculty development programme on the theme “INTEGRATING TECHNOLOGY IN CLASSROOM TEACHING AND LEARNING” from 26th June to 3rd July, 2020, where in esteemed Principals, nationwide renowned resource persons and learned faculty members of GHG Khalsa Colleges participated and shared their knowledge on ICT tools and techniques.

The objective behind this FDP on the said theme was to provide a platform to learn the tools and techniques needed for the design and development of digital resources for online teaching and learning process. It aimed to provide the knowledge and skills needed by the teachers to cater to the present day learners and their learning styles. And it is evident from the feedback shared by the faculty members that the FDP has successfully fulfilled its prime objectives.

On the first day, Honorable Principal Dr. Pargat Singh Garcha inaugurated one week online national Faculty Development Programme and exposed the theme of FDP in a very motivational way. He briefed the participants about the subject chosen for the FDP and highlighted the reason and importance for the same. He talked about how technology has come to hold a central place in education system. The theme of FDP was further elaborated by Dr. Mandeep Kaur Kaur, Vice Principal of BTTC, Mumbai. She stressed on three things for learning i.e. Awareness, Management & Technology.

The second session of FDP was conducted by Dr. Rajesh Kumar, assistant Professor, GHG Khalsa College. He gave the hands on training on Google Drive and Google Calendar to the participants. He also talked about the importance of these tools in teaching learning process. In the next part of the session Mr. Jatinder Singh, System Analyst from GHG Khalsa College illustrated the use of Google Sheet and Google Docs. He too gave the practical demonstration of these tools in a very lucid manner.

Dr. Uminderpal Singh from GHG Khalsa College was the resource person for the second day. He started his discussion with recap of previous day session and gave practical training on Generating Google forms and certificates. He also highlighted the importance of these tools in present day world. In the next session Prof. Tarsem Singh, Head PG Department of Computer Science and Applications, from GHG Khalsa College, thrown light on practical aspects of multimedia based presentations. He also illustrated that how these multimedia presentations can make online teaching learning effective.

On third Day of FDP, Honorable Principal of GHG Khalsa College of Education, Dr. Pargat Singh Garcha, delivered an elaborated talk on the topic creating digital content. He started
his talk by highlighting the significance of video lectures in teaching learning process and motivated the participants to be receptive towards evolving developments in the field of education. He also emphasized that positive attitude and motivation can work wonder in any learning process. Principal Dr. Pargat Singh Garcha also gave hands on practice of video recording, editing and publishing through ACTIVE PRESENTER software. He further explained that how this software can help in making effective video lectures for MOOCs and online teaching. He emphasized on three major processes related to ICT and education namely, interaction, presentation & assessment. In his concluding remarks he talked about how these ICT tools and techniques can bring transformation in teaching learning process.

Dr. Deepa Verma Vice-Principal & IQAC Coordinator, Viva College of Arts, Commerce and Science, Virar (West) conducted the first session of FDP on the fourth day. In her talk she explained a graphic designing tool Canva. In her presentation Dr. Verma beautifully explained the technique of posters and presentation designing. In the second session Dr. Ramandeep Kaur from GHG Khalsa College of Education discussed how mind maps are useful in classroom. Madam Ramandeep gave hands on practice on creating mind maps and stressed upon their usage in making lectures, notes, and research.

The first session of fifth day was enlightened by Mrs. Karamjit Kaur, Principal, Govt. Sen. Sec. School, Sahnewal. Madam discussed that how Podcast can hugely benefit auditory learners and help them in their learning. She also asserted that creating podcast allows students to develop several important skills such as researching, writing, speaking effectively, solving problems and managing time. She also explained the use of Anchor for making podcasts for teaching learning process.

In the second session Dr. Anubhuti Modgil, Assistant Professor, GHG Khalsa College explained use of Zoom platform for conducting meeting. She discussed about the scheduling and joining the meeting. She also explained the use of white board in Zoom Meeting.

On the sixth day of FDP use of Google Classroom for teaching learning was demonstrated through mobile phone as well as laptop by Prof. Aarti Sharma, Assistant Professor, GHG Khalsa College. In the second session Dr. Parneet Kaur Deol from GHG Khalsa College of Pharmacy, gave hands on training on Moodle Platform. In her talk madam elaborated that how on moodle platform a teacher can create e-courses, add assignments, and keep an eye on your students’ progress. Moodle also allows a teacher to communicate and discuss with the students.

Ms. Annapurna Madhuri, Centre Coordinator, Academy for Teacher Training, Sandur conducted the first session of the 7th day. Madam introduced a very interesting game based learning platform Kahoot. It is user-generated multiple-choice quiz that can be accessed via a web browser or the Kahoot app as well. It was really a wonderful session. In the second session Dr. Umrinderpal Singh, Assistant Professor, GHG Khalsa College illustrated how to make Google Quiz for the assessment of student’s performance. In the third session Dr. Satvir Kaur Gill exhibited use of Testmoz in teaching learning process.

Overall this Faculty Development Programme was very fruitful and successful in attaining its prime objective of bringing facilities of different streams on one platform and update
them with advances in teaching learning process. Now, I am sure that GHG faculty is ready to face the challenges of online teaching learning process. This Faculty Development Programme was participated by 100 participants.

Principal
G.I.G. Khalsa College
Gurusar Sadhar (Ludhiana)
आलसा कालेजिज गुरुसर सुधार के एफ.डी.पी. कार्यक्रम में आनलाईन हिस्सा लेते तीनों कालेजों के प्र्र. साहियान व प्राध्यापक।

गुरुमार सुधार, 6 जुलाई (कलविंद्र सिंह भालोवाल): 'वेरीज़ा' महामायी में नियंत्रण के लिए सकारात्मकों व गैर-सकारात्मक संघातों सहित विवेकानंद अम मानव भी अपने भार पर लल्लों कर रहा है। इसी संदर्भ में जी.एच.जी. आलसा कालेजिज गुरुमार मुघल (हिड्री कालेज, कालेज एफ.डी.पी. कालेज) द्वारा संयुक्त रूप से सात टिकी फैक्टरी डिवाइल्मेंट कार्यक्रम करवाया गया। इस दौरान विभिन्न रिश्ते को समन के आनलाईन अभ्यास संबंधी अपने विधिवत भ्रमण लेखक और योजना पेश किए। कालेज ऑफ एडवर्डशन के प्र्र. है. पत्री सिंह गत्वा ने पहले दिन कार्यक्रम के विषय संबंधी बातों को और है. मनोरण कोर कोर वाइस प्र्र. बी.टी.टी. कालेज मुख्यक ने नया भाषण दिया। इस एफ.डी.पी. के अंतिम दिन है. सत्तविंद्र कोर प्र्र. कालेज ऑफ फार्मेसी ने विद्यार्थी भाषण और प्र्र. जसवंत सिंह प्र्र. हिड्री कालेज ने धन्यवादी भाषण दिया।
शहीद जीवन सुपुर्द दिने 7 वें शेअर.डी.पी. समाचार

शहीद जीवन सुपुर्द, 8 लड़कियों (सरवरिंद्र सिंह पालीकाल)-
‘बेटियों’ आगंतुक स हृदय हरी सजवली द्वारा समलिखित है कि धी-माता-भाईसे संग्राम से शहीद-माता-भाईसे संग्राम है शहीद आगंतुक सजवली दी अपार्थ हिपोट के सजर है लिख है।

माहिर संपादक दिव्य सी. मे.सी. दीना वर्धन शहीद जीवन सुपुर्द (दिनांक वर्ष, वर्ष, वर्ष, वर्ष, वर्ष) इसे चौथे दिन 'वे मैं नॉर्थ बेल्जियम दिस्कॉपार्ट पूर्व सजवली लिखा।

वर्ण वर्ग वर्तमान से आगंतुक अभियान के साथ सी. इंडियन लिव्हर से पूर्व सब्स़कार नवीन वरिष्ठ दी.टी.टी. वर्ण वर्ग शहीद जीवन सूची दी.टी.टी. वर्ण वर्ग शहीद जीवन सूची दी.टी.टी. वर्ण वर्ग शहीद जीवन सूची दी.टी.टी. वर्ण वर्ग शहीद जीवन सूची दी.टी.टी. वर्ण वर्ग शहीद जीवन सूची दी.टी.टी.

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Faculty development programme

GHG Khalsa College, Gurusar Sadhar, organised a week-long online national faculty development programme (FDP) on the theme ‘integrating technology in classroom teaching and learning’ under the motivation and guidance of chief patron S Manjit Singh Gill and convenor S S Thind. The FDP aimed to provide the knowledge and skills needed by the teachers to cater to the present-day teachers and their learning styles. In this FDP, nationwide renowned resource persons, principals and faculty members participated and shared their knowledge on ICT tools and techniques. The FDP was inaugurated by principal prof Jaswant Singh, Degree College, principal Pargat Singh, Education College and principal Satwinder Kaur, Pharmacy College. The key address was delivered by Pargat Singh while the theme of the FDP was elaborated by Mandep Kaur Kochar, vice-principal, Bombay Teachers Training College, Mumbai. The resource persons gave hands-on training on latest tools like Google Drive, Google Calendar, Google Forms, Google Certificates, Canva, Active Presenter, Podcasts, Kahoot, Mind Maps, Zoom, Moodle, Testmoz and Google Classroom. The report of the FDP was presented by prof Aarti Sharma while the vote of thanks was given by Satwinder Kaur. The concluding address was delivered by Jaswant Singh. The FDP was successfully organised due to the efforts of technical coordinators and members of the organising committee.
Dr. Pargat Singh Garcha

Dr. Pargat Singh Garcha, is working as principal in GHG Khalsa College of Education, Gurusar Sudhar. It is grant in aid PG College. The college is reaccredited by NAAC with CGPA - 3.30. This reputed college is also having the status of Mentor College conferred by NAAC.

Dr. Pargat Singh Garcha has over 15 years of experience in teaching and research. With a master's degree in Economics from Punjab University Chandigarh, master's degree in Psychology from IGNOU, PGDCA from PTU and Doctorate in Education from Punjab University, Chandigarh. He specializes in Cooperative learning, Educational Technology, Research Methodology. He has to his credits 8 books and more than 45 publications in various journals on diverse areas in the field of education. He has attended/presented papers at over 40 conferences/seminars/workshops at national and international levels. He has delivered more than 50 invited talks. His name is also glorifying the editorial board and member of reviewer’s committee of some reputed journals. He is also editor of research Journal GHG Journal of Sixth Thought.

He is working on minor research project funded by UGC. He has also developed Massive Open Online Course on Cooperative learning under a project from UNESCO Chair (Open education for better world). The course is available free of cost on mooKIT, platform developed by IIT Kanpur. He had also been a consultant for curriculum framework for diploma course of Apeejay Satya University. He is working as Secretary of Pb. & Chd. chapter for Council for Teacher Education (CTE). He also served as member academic council of Panjab University Chandigarh (2018-20)
JATINDER SINGH TATHGIR

Mr. Jatinder Singh Tathgir is working as System Analyst in GHG Khalsa College, Gurusar Sadhar, Ludhiana, Punjab. This is a grant-in-aid, multi-faculty, co-educational institution affiliated to Panjab University, Chandigarh and recognised by UGC and NCTE.

With a Master’s degree in Computer Applications (MCA) from IGNOU, Mr. Jatinder Singh Tathgir has a long experience in handling the computerisation projects from planning, design, development and implementation point-of-view. He is the incharge of IT Cell of the college. He is handling most of the non-academic IT works of GHG Khalsa College, GHG Khalsa College of Pharmacy and GHG Khalsa College of Education. He is responsible to plan, design, develop, implement and maintain a custom designed ERP System for college management, Websites, Social Media and other related activities across the three institutions mentioned above with the help of a dedicated team of developers working under his supervision.

He has successfully performed the duties of NAAC Co-ordinator during the previous NAAC Assessment for Accreditation in September 2015 in which the college scored CGPA - 3.11. He is also an approved Punjabi News Reader with Doordarshan Kendra Jalandhar since September 2003. He is also doing Punjabi translation as well as voice-overs of speeches given by President of India and Prime Minister of India for Doordarshan on various occasions including Independance Day, Republic Day and Mann Ki Baat etc.
Sofia Singh

Sofia Singh is an Assistant Professor in the Department of Computer Science at GHG Khalsa College Gurusar Sadhar, Ludhiana. This is a grant-in-aid, multi-faculty, co-educational institution affiliated to Panjab University Chandigarh and recognised by UGC and NCTE. The college is reaccredited by NAAC with CGPA-3.1.

She has done Bachelors in Computer Application and Masters in Information Technology from Khalsa College for Women Ludhiana. She has qualified UGC-NET on July 2016. She worked at Swami Ganga Giri Janta Girls College from 2013 to 2015. Currently she is working at GHG Khalsa college under grant-in-aid post. During this tenure, she has published 7 research papers in international journals on diverse areas in the fields of computers.
Bio Data of Prof. Tarsem Singh

Prof. Tarsem Singh is working as Assistant Professor in Department of Computer Science and Applications in GHG Khalsa College, Gurusar Sadhar since August 2013. He is also acting as Head of the Department since 2014. Prof. Tarsem Singh has 13 years of experience in teaching. He has done MCA, M.Phil (Computer Science) and AMIE (Computer Science and Engineering). He has published two books in the field of Computer Science. His book “ICT Skill Development” is published in three mediums viz. English, Hindi and Punjabi, which are very helpful to the students to learn ICT Skills in any medium. His second book “Web Programming in PHP” based on the subject in BCA 5th Semester. Besides that he has also published three research papers.
Bio Data of Dr. Anubhuti Modgil

Dr. Anubhuti Modgil is working as an assistant professor in PG department of Commerce and Management in GHG Khalsa College Gurpur Satbar, Ludhiana since July 2014. Dr. Anubhuti Modgil is having 11 years of teaching experience. She has done M.com, M.Phil. and Doctorate in Philosophy (Ph.D.). She has published two books on Quantitative Methods for Business along with its solutions for M. Com Ist Semester for Panjab University, Chandigarh and Guru Nanak Dev University, Amritsar as well under Kalyani Publisher. Beside that she has published 12 research papers in National/International/UGC Care list/Scopus Journals. She has attended workshops and presented papers in more than 20 National/International conferences.

G.H.G. Khalsa College
Gurpur Satbar (Ludhiana)
Prof. Aarti Sharma

Prof. Aarti Sharma, is working as Assistant Professor in Commerce in GHG Khalsa College, Gurusar Sudhar. It is grant in aid PG College. The college is accredited with NAAC ‘A’ Grade. Prof. Aarti Sharma has over 15 years of experience in teaching and research. With a master’s degree in Commerce from Punjab University Chandigarh, she specializes in Accounting, Finance & Research Methodology. She is pursuing her doctorate degree from University Business School, Punjab University, Chandigarh. She has fifteen Publications to her credits in various journals on diverse areas in commerce & management. She has attended/presented papers at over 20 conferences/seminars/workshops at national and international levels. She is also editor of two conference proceeding books. She is member of various academic bodies like, Indian Commerce Association, Punjab Commerce & Management Association, and Economic Growth & Research Association.
Dr. Umrinderpal Singh
Assistant Professor
P.G. Dept of Computer Science and Applications
GHG Khalsa College Gurusar Sadhar, Ludhiana

He has completed his M.Sc (Hons) in Computer Science from Panjab University Chandigarh. He obtained his M.Tech CSE, P.hD in Computing Sciences degrees from Punjabi University, Patiala. Topic of his doctoral thesis is “Urdu To Punjabi Machine Translation”. He knows various languages like Punjabi, Hindi, English, Urdu. He is GATE (CSE) and UGC NET qualified in Computer Science and Applications. He has 7 years of research experience and published various research papers in national and international journals and conferences. His thrust area of research is Artificial Intelligence, Machine Learning and Natural Language Processing. Along with this, he has done several international certifications like MCSE, RHEL.

G.H.G. Khalsa College
Gurusar Sadhar (Ludhiana)
Dr Parneet Kaur Deol

Dr Parneet Kaur Deol is working as Assistant Professor in Department of Pharmaceutics, G.H.G. Khalsa College of Pharmacy Gurusar Sadhar, Punjab, India. She has done her Graduation, Post-Graduation and Doctorate from the University Institute of Pharmaceutical Sciences, Panjab University, Chandigarh. She cleared postgraduation entrance exam (Graduate Aptitude Test in Engineering (GATE)) in 2009 with 99.47 percentile and bagged All India rank 120. She was awarded certificate of merit by Panjab University for my outstanding performance in Master in Pharmacy (2009-2011). Later in 2012, she was awarded Research Fellowship for Meritorious Students (2012-2017) by University Grants Commission, India to pursue PhD from Panjab University, Chandigarh. She was the recipient of ‘Dr. Harpal Singh Buttar and Mrs. Harinder Kaur Buttar Award of Excellence in Pharmaceutical Sciences’ and ‘Mekaster Young Scientist Award’ in the year 2015 and 2018, respectively. Recently she fetched two research projects from Department of Science and Technology-Science and Engineering Research Board (DST-SERB), New Delhi worth 65 Lakh INR.

Presently, her area of research lies in finding cost-effective carriers for probiotic delivery and exploration and evaluation of nano- and microparticle technologies for improving the bioprofile of a variety of drugs including natural antioxidants. She have published 21 papers/chapters in peer reviewed international journals/books with cumulative impact factor >50 and edited a guest volume for “Current Pharmaceutical Design” and a book for Springer Nature. I have also filed an India Patent which is presently under examination.
Dr. Ramandeep Kaur

Dr. Ramandeep Kaur Sidhu is presently working as assistant professor in GHG Khalsa college of education gurusar sadhar ludhiana. She is the alumni of this college. She has completed her Ph.D from Panjab University Chandigarh in Education. She is working as Assistant Professor in Education colleges since 2006. She is teaching Postgraduate and Graduate students in the subject education. This Education stream including various subjects like pedagogy of mathematics, Education for differently abled, assessment for learning, Teacher Education and many more. She has over 12 years of experience in teaching and research. She specialized in Pedagogy of mathematics. She had presented/attendant more than 40 papers at conference/seminar/workshops at national and international level. She had published more than 30 publications in various journals in the field of education.

Along with the teaching and research experience, she has performed various duties as scholarship coordinator, timetable Incharge, LMS coordinator from Education college, member of research cell etc.
DR. RAJESH KUMAR

He has done Ph.D., M.Tech, B.Tech in field of Computer Engineering. He has more than 15 years of experience in Academia (M. Tech & B. Tech). He has published 16 Research Papers in Internationals/National journals from his research work. He has attended 27 National/International conferences and Published Research Paper in Conference Proceedings including IEEE and ELSEVIER. He has guided 7 M.tech thesis as Supervisor and 2 M.sc thesis as co-supervisor. He has attended 22 Faculty development Programme/Workshops sponsored by MHRD & AICTE. He has performed duty of Observer in University Examination, Adjunct faculty, Member of Organising committee in Conference etc. Currently, he is working as Assistant Professor (Computer Science & Applications) in G.N.G Khalsa college, Gurusar Sadhar (Ludhiana).
FACULTY DEVELOPMENT PROGRAMME

TOPIC: Learning Management System (MOODLE)

Venue: Computer Science LAB-1
Gurusar Sadhar (Ludhiana)

14/Aug/2020 to 18/Aug/2020

Resource Persons

Dr Umrinderpal Singh
Prof Tarsem Singh
Assistant Professional
PG Department of Computer Science and Applications
GHG Khalsa College, Gurusar Sadhar
**Name of the Event:** Learning Management System Training

**Date & Venue:** 14-18 Aug. 2020 Computer Science Lab-I

**Objective & Aim of the Event:** To promote online teaching – Learning process.

**Description:**

G. H. G. Khalsa College, Gurusar Sadhar, Ludhiana, has organized a Faculty Development Programme on Learning Management System (MOODLE) and Dr Umrinderpal Singh, Prof. Tarsem Singh was the resource persons of this FDP. He describes about the salient features of this LMS system. This system allows institute to save all the E-Learning content in one single place, instead of having it scattered at different locations. This helps in reducing the risk of losing data and also enhancing the overall efficiency of the system. This LMS allows the teachers to share their teaching material in shape of E-Contents, PDF’s, PPT’s, Video Lectures and Written Notes etc. Students can also submit their assignments through this platform. Students Quiz Competitions, Presentations and other activities can easily perform through LMS. So, this LMS allows to every user to access information, data or anything else through appropriate use of this latest technology. In this way, LMS reduces learning and development cost and time.

**Outcome:**

Teachers got trained for this Learning Management System (MOODLE) and this really become helpful for teachers to teach the students in this critical situation of covid-19.
DR UMRINDERPAL SINGH
Assistant Professor
P.G. Dept of Computer Science and Applications
GHG Khalsa College Gurusar Sadhar, Ludhiana

He has completed his M.Sc (Hons) in Computer Science from Panjab University Chandigarh. He obtained his M.Tech CSE, P.hD in Computing Sciences degrees from Punjabi University, Patiala. Topic of his doctoral thesis is “Urdu To Punjabi Machine Translation”. He knows various languages like Punjabi, Hindi, English, Urdu. He is GATE (CSE) and UGC NET qualified in Computer Science and Applications. He has 7 years of research experience and published various research papers in national and international journals and conferences. His thrust area of research is Artificial Intelligence, Machine Learning and Natural Language Processing. Along with this, he has done several international certifications like MCSE, RHEL.

PRINCIPAL
G.H.G Khalsa College
Gurusar Sadhar (Ludhiana)
Bio Data of Prof. Tarsem Singh

Prof. Tarsem Singh is working as Assistant Professor in Department of Computer Science and Applications in GHG Khalsa College, Gurusar Sadhar since August 2013. He is also acting as Head of the Department since 2014. Prof. Tarsem Singh has 13 years of experience in teaching. He has done MCA, M.Phil (Computer Science) and AMIE (Computer Science and Engineering). He has published two books in the field of Computer Science. His book “ICT Skill Development” is published in three mediums viz. English, Hindi and Punjabi, which are very helpful to the students to learn ICT Skills in any medium. His second book “Web Programming in PHP” based on the subject in BCA 5th Semester. Besides that he has also published three research papers.
College Faculty Members during the training of LMS on 14-18 August 2020
Notice

College Inbuilt ERP system has developed its new Library Module and a training programme is being held in College Library on 24.03.2021 at 11.00 am. All Library staff members are required to attend this training programme.

1. Ms. Parveen Kapila
2. Mr. Prem Singh
3. Ms. Rupinder Kaur Kabbe
4. Mr. Satwinder Singh
5. Ms. Paramjeet Kaur
6. Mr. Sunder Singh and Others
Name of the Event: Library Module in ERP

Date & Venue: March 24, 2021, College Library

Objective & Aim of the Event: To develop online Library system.

Description:

G. H. G. Khalsa College, Gurusar Sadhar, Ludhiana, has organized a Faculty Development Programme on the topic “Library Module in ERP” for the automation of Library. Mr. Jatinder Singh, System Analyst was the resource person of this FDP. He described about the main features of this Library Module in ERP system. He explained various features of this module to Library staff i.e. how to enter book name, how to search a book based on various parameters i.e. Title or Name of the book, Author’s name, year of publication etc. He also explained about the Book issue and return system. Then he explained how to check the number of issued books & for how many days. Through this system library staff can also verify the stock of books, Magazines, journals etc. in whole Library. This helps in reducing the risk of losing data and also enhancing the overall efficiency of the system. So, this module allows to every user to access information, data or anything else through appropriate use of this ERP system.

Outcome:

Library Staff got trained for this Library Module in ERP system and this really becomes helpful for staff and students to access the library through online platform.

Principal
G.H.G. KHALSA COLLEGE
Gurusar Sadhar (Ludhiana)
JATINDER SINGH TATHGIR

Mr. Jatinder Singh Tathgir is working as System Analyst in GHG Khalsa College, Gurusar Sadhar, Ludhiana, Punjab. This is a grant-in-aid, multi-faculty, co-educational institution affiliated to Panjab University, Chandigarh and recognised by UGC and NCTE.

With a Master's degree in Computer Applications (MCA) from IGNOU, Mr. Jatinder Singh Tathgir has a long experience in handling the computerisation projects from planning, design, development and implementation point-of-view. He is the incharge of IT Cell of the college. He is handling most of the non-academic IT works of GHG Khalsa College, GHG Khalsa College of Pharamacy and GHG Khalsa College of Education. He is responsible to plan, design, develop, implement and maintain a custom designed ERP System for college management, Websites, Social Media and other related activities across the three institutions mentioned above with the help of a dedicated team of developers working under his supervision.

He has successfully performed the duties of NAAC Co-ordinator during the previous NAAC Assessment for Accreditation in September 2015 in which the college scored CGPA - 3.11. He is also an approved Punjabi News Reader with Doordarshan Kendra Jalandhar since September 2003. He is also doing Punjabi translation as well as voice-overs of speeches given by President of India and Prime Minister of India for Doordarshan on various occasions including Independance Day, Republic Day and Mann Ki Baat etc.

Principal
GHG Khalsa College
Gurusar Sadhar (Ludhiana)
Mr. Jatinder Singh explaining the Library Module in ERP system on 24th March 2021

Library staff during the activity on 24th March 2021