1. CODE OF ETHICS & CONDUCT

G.H.G. KHALSA COLLEGE
Gurusar Sadhar, Ludhiana [Punjab] - 141104
Ph.: 01624-275227 Email: ghgkcg@gmail.com
Website: www.ghgcollegesadhar.org
1. (a) CODE OF ETHICS & CONDUCT

In furtherance of maintaining and promoting GHG Khalsa College reputation for excellence and integrity, the governing body has promulgated this code of Ethical Conduct, which sets for the general Principles to which we subscribe and to which we expect every member of the college, faculty member administrators to adhere.

Adherence to the Highest Ethical Standards
Every member of the College shall, at all times, conduct his or her activities in accordance with the highest professional and community ethical standards.

Respect for and Compliance with the Law
Every member of the College is expected to become familiar with those laws, regulations, and the rules which are applicable to his or her position and duties, and to comply with both their letter and spirit.

Compliance with all Contractual and Grant terms and Conditions
Every member of the College is expected to maintain access to and to comply strictly with the terms and conditions of each grant and contract on which he or she is working.

Support of the College’s goals and avoidance of Conflicts of Interest
GHG Khalsa College is a not-for-profit institution which is dedicated to teaching and learning. Every member of the College is expected to faithfully carry out his or her professional duties in furtherance of the mission and vision of the College. Every member has a duty to avoid conflicts between his or her personal interests and official responsibilities and to comply with College and applicable School codes and guidelines for reporting and reviewing actual and potential conflicts of interest and conflicts of commitment.

Maintenance of the Highest Standards of Academic Integrity
Every member of the College involved in teaching and research activities is expected to conform to the highest standards of honesty and integrity. Activities such as plagiarism, misrepresentation, and falsification of data are expressly prohibited.

Respect for the Rights and Dignity of others
GHG Khalsa College is committed to a policy of equal treatment, opportunity, and respect in its relations with its faculty, administrators, staff, students, and others who come into contact with the Institute. Every
1. (b) CODE OF ETHICS & CONDUCT

member of the College is prohibited from discriminating on the basis of race, color, sexual orientation and religion. The teaching faculty is expected to help in promoting the well-being of the non-teaching partners.

The College is also committed to provide free education to the students from orphanages.

- The teacher should respect the rights and dignity of the students in expressing his/her opinion and deal impartially with students regardless of their religion, caste, sex etc.
- A teacher should encourage the students to improve their attainments and develop their personalities by recognizing the difference in aptitude and capabilities among students.
- A teacher is expected to be affectionate to students not to behave in vindictive manner and pay attention to only the attainment of the students in the assessment of merit.
- A teacher should inculcate a scientific outlook and respect for physical labour among students.
- The teacher should also aid students to develop and understanding of national heritage and culture.
- The teacher should treat non-teaching staff as colleagues and equal partners by helping in the function of joint staff council covering both teaching and non-teaching staff.

Code of Conduct for Teachers, Governing Body and Administration

- The college Management follows the UGC/DPI/PU norms in all administrative affairs viz. appointment of teachers, grant of various type of leave, promotions etc.
- The college Management holds regular meeting for addressing the various issues such as annual budget, promotions of teachers, and for reviewing teacher’s performance in view of the probation period etc.

All employees regardless of employment agreement or rank must follow this code of conduct as detailed below:

- Mutual Respect at Work
  All colleagues must be respected. The institution doesn't allow any kind of discriminatory behavior or harassment of any employee.
Equal opportunity policy is strictly observed vis-à-vis work, recruitment and performance evaluation

- **Proper Care and Protection of Institution’s Property**
  All employees should treat the Institution's property, whether material or intangible, with respect and care

- **Employees are expected to:**
  a. Refrain from misusing equipment belonging to the Institution
  b. Show respect to all kinds of incorporeal property including copyright and other property (information, reports etc.). These must be used only to complete the job assigned to them.
  c. Protect facilities and material property (e.g. Institution cars) from damage and vandalism

- **Job duties and authority**
  Job duties must be fulfilled with integrity and respect toward stakeholders in particular and the community in general. Team members are expected to follow supervisor's, Principal, HOD's guidelines for timely and effective task completion.

- **Punctuality**
  The institution expects employees to be punctual, both when coming to and leaving from work. Schedules must be strictly adhered to.

- **Conflict of interest**
  Employees must avoid any personal, financial or other interests to hinder their capability or willingness to perform their job duties.

- **Communication**
  All employees are expected to be open to communication with their colleagues, seniors and juniors.

- **Compliance to Law**
  All employees are expected to be ethical and responsible when dealing with the Institution's finances, products, partnerships and public image. Further, they should comply with environmental safety and fair dealing laws.

- **Professionalism**
  Integrity and professionalism in the workplace is a must.
1. (d) CODE OF ETHICS & CONDUCT

- Personal appearance
  Personal appearance guidelines must be adhered to.

- Leave Rules
  It is mandatory for the staff to seek prior permission from the Principal office in case of short leave. In case of emergency they can telephonically inform to the office. Prior sanctioning from the management through proper channel is necessary in case of long leave.

- Teacher should be a friend, philosopher and guide to the students but at the same time should keep reasonable distance from the students for the maintenance of discipline.

**Code of Conduct and Discipline for Students:**

The College does not aim at merely stuffing the minds of the scholars with facts and figures. Its objective, on the other hand is to mould them into fine and disciplined citizens of the motherland. Therefore the college lays exceptional emphasis in the maintenance of discipline. The students are advised to make it a habit to lead a life of discipline in the college and at the home; this will ensure the success and distinction in their future career.

1. The students should be courteous in their dealing with one another and with the employees of the college. Let your love, thought and action embrace fellow beings. They should use dignified language while taking or addressing others.

2. The students should attend the college classes regularly and be punctual on all college functions. Punctuality is to success what roots are to a tree.

3. Students reaching the college earlier should not gather in front of the class rooms or in verandas. They should avoid making noise near the classroom or college office.

4. Movements from one class to another should invariably be orderly, disciplined and dignified. At the end of a period the students going to a class room should stand quietly in queue on the side of the entrance till the students already occupying the room completely vacate it.

5. In vacant periods, the students should go to the reading room or library and utilize their time in the study of magazines, periodicals and
newspapers. They should not stand near the class room or in the verandas and create unnecessary noise. It disturbs the teaching work in nearby class rooms.

6. Inside the classes perfect discipline and order must be maintained and the instructions of the teacher should be strictly carried out, for he is you superior and well-wisher. Any misbehavior in the class room is tantamount to misconduct and the students must maintain the sanctity and decorum expected of good scholars.

7. The students should show proper respect to the Principal and the teachers in and outside the classrooms and should carry out their instructions with sincerity.

8. The student shall get off from their cycles/scooters at the main gate and place the cycle scooters properly with the caretaker.

9. The students should not blow scooter/motorcycle horns in the college campus.

10. Smoking/playing cards/drinking alcohol and use of any other intoxicant is not permitted on the college campus.

11. The student should cultivate the queue habit while they go to see the principal, or to pay dues in account office, to get the books issued from the library, etc.

12. The college property should in no way be tampered with or disfigured as this property belongs to you. The defacing of walls with pencil marks or ink is strictly prohibited. Theft, forgery, vandalism, or damage of any type of college property shall not be permitted under any circumstances and the student involved shall be severely punished.

13. Quarrels and disputes with fellow students are to be avoided. In case of a dispute, the students should not take the law in their own hands but they should report it to the principal/tutor immediately.

14. The students are expected to come to college dressed in simple clothes. Tight clothes, sleeveless shirts, ornaments or use of cosmetics are not permitted. A student is liable to disciplinary action if he/she is having hippie, mushroom haircuts, trimming beards, ear rings and any other ornaments and is not participating in celebration
of social religious functions.
15. The student found guilty of infringement of the above rules and misconduct shall be punished in the form of heavy fines or even expulsion from the college depending on the nature of the guilt. All concessions and stipends granted to such defaulters shall be withdrawn automatically.
16. The students are not allowed to collect money from their fellow student/staff for any purpose whatsoever. They are also not allowed to hold any meeting/function of any kind without the prior permission from the principal. Any violation to this effect will lead to immediate expulsion from the college and other drastic action.
17. All the students are advised not to travel by Truck/Tractor-Trolley and other unauthorized vehicles. It may be dangerous for life.
18. Use of mobile phone for non-academic activities is strictly prohibited in the campus.
19. Listening music / watching videos & movies / using whatsapp and facebook / taking selfies / doing photography etc. are strictly prohibited in college campus during college working hours.
20. Roaming / wandering aimlessly in the corridors / departments are also prohibited.
21. Entry in the college campus without identity card is restricted.

**Hostel Rules For students**
1. Only regular student of GHG Khalsa College may avail hostel facilities.
2. To avail the hostel facility, the boarders has to fill up the prescribed form, Aadhar card & residential proof are compulsory. Actual/permanent contact number of the parents must be provided.
3. Accommodation will be provided on sharing basis.
4. The boarders have to keep their room neat and clean. Due care should be given to the cleanliness of the corridors, common rooms and lawns. Putting photographs/posters on the walls of the rooms is strictly prohibited. Garbage should be dumped in dustbin before 9:00 am. Strict action shall be taken against violators.
5. The boarders are advised not to keep any valuable, ornaments or cash in their room. In case of theft the boarders will be responsible.
1. (g) CODE OF ETHICS & CONDUCT

6. Additional cash can be deposited in the bank by opening an account.

6. The food will be served in the dining hall on appointed hours. Food is not allowed in rooms. In case of illness, food can be provided in room with prior permission of the hostel supdt.

7. Except for dining hours, the boarders are not allowed to roam in the dining hall. Entry to hotel kitchen is restricted.

8. During the college hours, students are not allowed to stay back in rooms. Strict action shall be taken against violators.

9. There is study period from 9:00 pm to 11:00 pm. The students are instructed to study in their respective rooms during this period.

10. No student is allowed to sleep in other student's room at night.

11. The student should not create disturbance or noise.

12. Electric iron, heater, stove, electric kettle etc. are not allowed.

13. Students are not allowed to celebrate any day i.e. birthday/anniversary or organize a function/assembly without the permission of the hostel supdt.

14. Online attendance is taken daily at 9:00 pm, through hostel ERP-System. Absence without permission calls for strict action.

15. The attendance of all hostlers is mandatory in all college and hostel functions.

16. To avail leave, written permission is a must from hostel supdt. Absence without permission will be dealt severely. After the expiry of leave, its extension should be intimated to the hostel supdt. within two days.

17. For entry & exit of hostel, the boarders have to follow check in or check out procedure on ERP-System. The parents are also informed of their movements through SMS generated by ERP.

18. Holiday in college does not mean holiday in hostel.

19. No guest is allowed to stay in hostel. Prior permission of the supdt. is required.

20. In case of illness, intimation to the hostel supdt. should be immediate.

21. The boarders must put on simple appropriate dress.

22. To take care of hostel property is the duty of every hosteller. Any damage to hostel property will be severely punished.
23. Ragging in any form is not allowed in the hostel.

24. Indiscipline, quarrels and misbehavior with the hotel staff is fined heavily and may lead to rustication from hostel.

25. Playing cards/gambling using cigarette, alcohol drugs etc. are strictly prohibited. In case of any violations there will be immediate rustication from hostel and college.

26. The main gate of hostel is closed at 9:00 pm. The students remaining outside will be strictly penalized.

27. If a student suffers from some chronic diseases he should give information about that at entry time.

28. The rules of hostel should be strictly observed and violator will not be spared on any ground.

For the security point of view of the girl students there are certain rules to be followed as:

1. Only parents or any two members nominated by the parents and having an ID card duly signed by parents and prescribed by the college will be allowed to meet the girl students. Even for this prescribed identity card of such two persons is mandatory. Anybody without this card is not allowed to meet the boarders. No argument regarding this will be entertained.

2. Meeting with the boarder is allowed only once a week on prescribed visiting hours only.

3. Visiting hours: Saturday : 12:00 noon to 3:00 pm.
   Sunday : 9:00 am to 3:00 pm.

4. The parents/guardians are required to accompany the girl to take her home or to drop in the hostel personally. The girl, herself, can go and come alone only with the prior written permission of the parents.

5. The college shall not be responsible for the girl who has taken leave from the college and the hostel.

6. Any type of matrimonial activity is strictly banned in the college campus.
2. Committees to Monitor adherence to the Code of Conduct

G.H.G. Khalsa College Gurusar Sadhar Distt Ludhiana [Punjab]
OFFICE ORDER NO. 08 DATED 12-10-2020

The following sub committees are constituted for the year 2020–21

1. **Advisory Committee**
   - Prof. Gurpreet Kaur - Convener
   - Prof. Tejinderpal Singh – (Co-Convener)
   - Prof. Inderjit Singh
   - Prof. S.K. Gupta
   - Prof. Major Singh
   - Dr. Gurmeet Singh
   - Dr. Paramjit Kaur
   - Ms. Prabhjot Kaur M.Sc. Physics 3rd Sem, Roll No. 4502 (Student Representative)
   - Ms. Shivani Jain M.Sc. Chem. 3rd Sem, Roll No. 4311 - do-
   - Mr. Sukhvi Singh M.Sc. Math 3rd Sem. Roll No. 4113 - do-
   - Ms. Sandeep Kaur B.Sc. 5th Sem. Roll No. 703 - do-
   - Ms. Tanisha M.A. English 3rd Sem. Roll No. 2705 - do-

2. **Library Committee**
   - Prof. Gurpreet Kaur - (Convener) 
   - Dr. Gurmeet Singh - (Co-Convener)
   - Prof. Tejinderpal Singh
   - Prof. Tejinder Singh
   - Dr. Rajwant Singh
   - Prof. Inderjit Singh
   - Prof. S.K. Gupta
   - Dr. Rajinder Singh
   - Prof. Parveen Ansari
   - Dr. Paramjeet Kaur
   - Prof. Shikha Jain
   - Dr. Baljit Singh Virk
   - Prof. Tarsem Singh
   - Dr. Sonia Ahuja
   - Prof. Kanwaljit Kaur
   - Prof. Vishavpreet Kaur
   - Prof. Manmeet Kaur
   - Prof. Karamjeet Kaur
   - Librarian
   - Mr. Bhavanpreet Singh M.P.Ed. 3rd Sem Roll No. 6627 (Student Rep.)
   - Mr. Jasnoor Singh B.A.B.Ed. 5th Sem Roll No. 6301 - do-
   - Mr. Abhish Garg B.Com. 3rd Sem Roll No. 1204 - do-
   - Mr. Nanak Singh M.P.Ed. 3rd Sem Roll No. 6513 - do-

3. **Research Advisory Committee**
   - Dr. Gurmeet Singh (Convener)
   - Dr. Paramjit Kaur (Co-Convener)
   - Dr. Baljit Singh
   - Dr. Sohan Singh
   - Dr. Vaneet Dhir
   - Dr. Nitish Dhingra
   - Dr. Anubhuti Modgil
   - Dr. Umrinderpal Singh
Cultural Committees
Dr. Rajinder Singh - Convener
Prof. Major Singh (Co-Convener) Bhangra
Dr. Baljit Singh Virk
Prof. Priyanka Singla
Dr. Sonia Ahuja
Prof. Sofia Singh
Prof. Navjot Singh & Prof. Gursharan Kaur
Prof. Jasbinder Kaur & Prof. Shikha Jain Quiz
Prof. Kanwarpal Kaur (Punjabi) Theatrical Items

Socio Religious Committee
- Prof. Harpreet Kaur Tiwana (Convener)
- Dr. Paramjeet Kaur (Co-Convener)
- Dr. Sonia Ahuja
- Dr. Sohan Singh
- Prof. Shelka
- Prof. Inderjeet Singh Khalsa (B.P.Ed.)
  Ms. Navdeep Kaur M.A. Punjabi 3rd Sem. Roll No. 5101 (Student Rep.)
  Ms. Daljit Kaur B.A.B.Ed. 7th Sem. Roll No. 6407 -do-
  Ms. Manjot Kaur B.Sc. 5th Sem. Roll No. 707 -do-

Discipline Committee
- Prof. Inderjit Singh Convener
- Prof. Tejinder Singh (Co-Convener)
- Prof. Tejinderpal Singh
- Prof. Major Singh
- Dr. Paramjeet Kaur
- Dr. Sohan Singh
- Dr. Anubhuti Modgil
- Prof. Aarti Sharma
- Dr. Sonia Ahuja
- Dr. Baljinder Singh
  Mr. Abhishek Sharma M.Sc. Physics 3rd Sem Roll No. 4511 (Student Rep)
  Mr. Vishal Jaiswal M.Sc. Chemistry 3rd Sem Roll LNo. 4320 -do-
  Mr. Jashandeep Singh M.P.Ed. 3rd Sem Roll No. 6606 -do-
  Mr. Bheem Sen B.P.Ed. Roll No. 5365 -do-

Examination Committee/Examination Grievance Redressal Committee
Prof. S.K. Gupta - Convener
Prof. Major Singh (Co-Convener)
Prof. Shikha Jain
Prof. Parveen Ansari
Prof. Tarsem Singh
Prof. Aarti Sharma
Dr. Manohar Lal
Prof. Pawanveer Singh

Editorial Board - Gurusar
- Chief Editor & Editor in Hindi Section
- Editor Science Section
- Editor Punjabi Section
- Editor English Section
- Editor Dharmic Section
- Editor Planning Forum
- Editor Miscellany Section
- Editor Research Section
- Dr. Rajinder Singh
- Prof. Jasbinder Kaur
- Dr. Gurmeet Singh
- Prof. Navjot Singh
- Dr. Sonia Ahuja
- Dr. Anubhuti Modgil
- Dr. Sohan Singh
- Dr. Vaneet Dhira
Chief Tutors / Mentors
Prof. Gurpreet Kaur
Prof. Major Singh

Canteen Committee
- Prof. Harpreet Kaur Tiwana - Convener
- Prof. Jasbinder Kaur (Co-Convener)
- Prof. Anjana Kumari
- Prof. Shubra Gupta
- Prof. Pawanveer Singh
- Prof. Vishavpreet Kaur

Ms. Harshimran Kaur B.Com 5th Sem Roll No. 1405 (Student Rep)
Ms. Manpreet Jolly M.Com 3rd Sem Roll Ino. 4704
Ms. Karampal Kaur B.A. 5th Sem Roll No. 2373 -do-

Advisor Foreign/Other State Students
Prof. Tejinderpal Singh - Convener
Prof. Shikha Jain (Co-Convener)
Prof. Priyanka Singh
Dr. Suneeeta Devi

Sports Committee
Prof. Tejinder Singh - Convener
Prof. Inderjit Singh (Physics Dept.) (Co-Convener)
Prof. S.K.Gupta
Dr. Manohar Lal
Dr. Suneeeta Devi
Dr. Baljinder Singh

Land Scaping
Prof. Jasbinder Kaur - Convener
Prof. Shikha Jain (Co-Convener)
Prof. Namrita Singh Ahluwalia
S. Jaswinder Singh (Engineer)

Student Aid Fund/Scholarship/Fee Concession Committee
Prof. Gurpreet Kaur - Convener
Prof. Tejinder Singh (Co-Convener)
Prof. Tejinderpal Singh
Prof. Major Singh
Prof. Tarsem Singh
Dr. Sohan Singh

Purchase Committee (for purchase of General Items)
Prof. Inderjit Singh - Convener
Prof. S.K.Gupta (Co-Convener)
Prof. Tejinder Singh
Prof. Tarsem Singh
Prof. Shelka

Amalgamated Fund Committee
Prof. Tejinderpal Singh - Convener
Prof. Parveen Ansari (Co-Convener)
Prof. Vaneet Dhir
Mr. Manish Kapilla - Accountant

Central Student Association
A) Staff Representative
Dr. Gurmeet Singh - Convener
Prof. Parveen Ansari (Co-convener)
Dr. Paramjeet Kaur
Central Student Association—continue
Dr. Vaneet Dhir
Prof. Aarti Sharma
Dr. Uminderpal Singh
Prof. Vishavpreet Kaur
B) Student Representative
List Attached.

Anti Ragging Committee
Prof. Tejinder Singh - Convener
Dr. Gurmeet Singh (Co-Convener)
Prof. Shikha Jain
Dr. Baljit Singh
Prof. Preety Saini
Prof. Sofia Singh
Prof. Navjot Singh
Warden & Hostel Supdt. Boys Hostel & Warden & Hostel Supdt. Girls Hostel

Press Committee/Media Committee
Dr. Sohan Singh (Convener)
Prof. Shubra Gupta
Prof. Gursharan Kaur (English Dept.)

College Development Planning Board
Prof. Inderjit Singh - Convener
Prof. Tejinderpal Singh (Co-Convener)
Prof. S.K. Gupta
Prof. Major Singh
Prof. Tarsim Singh
S. Balvir Singh Bedi - Office Supdt.
Sh. Manish Kapila - Accountant

Collegiate Student Grievance Redressal Committee (CSGRC)
Principal Jaswant Singh - Chairperson
Prof. Gurpreet Kaur - Convener
Prof. Harpreet Kaur Tiwana - Co-Convener
Prof. Major Singh - Member
Dr. Premjit Kaur - do-
Prof. Aarti Sharma - do-
Ms. Deepika Goyal M.Sc. Physics 3rd Sem Roll No. 4501 (Student Rep)
Ms. Nancy Bansal M.Sc. Math 3rd Sem Roll No. 4107 (do-
Ms. Harjinder Kaur B.A. 5th Sem Roll No. 2311 (do-
Ms. Gurkfrared Kaur BBA 5th Sem Roll No. 3601 (do-

Women /Sexual Harassment Redressal Cell
Prof. Shikha Jain - Convener
Dr. Premjit Kaur (Co-Convener)
Prof. Anjana Kuman
Prof. Aarti Sharma
Dr. Sonia Ahuja
Prof. Shubhpreet Kaur
Ms. Rajwinder Kaur M.A. (English) 3rd Sem Roll No. 2708 (Student Rep)
Ms. Simranjeet Kaur BCA 5th Sem Roll No. 3004 (do-
Ms. Kamaljeet Kaur M.Sc. (IT) 3rd Sem Roll No; 3906 (do-
Ms. Ishatreet Kaur B.Sc. 5th Sem Roll No. 805 (do-
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<th>Committee Name</th>
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<td>Kulwinder Kaur</td>
<td>M.Sc. Chem 3rd Sem 4301</td>
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<td>Ms. Amandeep Kaur</td>
<td>M.Sc. Math 5th Sem 4103</td>
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<td>Ms. Preeti Kumari</td>
<td>B.A. 5th Sem 2345</td>
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Green Committee
Prof. Inderjit Singh - Convener
Prof. Jasbinder Kaur - Co-Convener
Prof. Shikha Jain
Prof. Vishavpreet Kaur

Annual Report Preparation Committee
Dr. Sohan Singh (Convener)
Prof. Amritpal Singh Co-Convener

Learning Management System Committee
Dr. Umrinderpal Singh - Convener
Prof. Tarsem Singh Co-Convener
Dr. Rajesh Kumar
Prof. Bohar Singh

Incharge Prospectus
Dr. Sohan Singh

All concerned to note please.

Principal
G.H.G. Khalsa College
Guru Nanak Dev
Primary School
Minutes of Meeting (Girls Hostel)
GHG Khalsa College Gurusar Sadhar
January 20, 2021

Agenda: General Instructions Regarding Hostel Facilities and Rules & Regulations.

- Students were informed about the facilities being provided to them and instructed to adhere by the rules and regulations strictly.
- Students were also expected to follow the Covid 19 precautionary measures strictly.
- All the students will download, frequently check and update COVA and Arogya Setu App.
- Students violating rules be dealt with strictly and their behavior will be recorded.
- Any student suffering from flu like symptoms will immediately report to the Hostel Supdt.

[Signatures]
Hostel Warden
Hostel Supdt
1.(b) Minutes of Meeting (Girls Hostel)

GHG Khalsa College Gururar Sadhar

March 7, 2021

Agenda: Effective use of Leisure time

- Students were instructed to strictly follow the safety norms to avoid the effect of the second wave of Covid-19.
- Students were advised to maintain hygiene in the hostel premises.
- They were also instructed to avoid wastage of food.
- Students were advised to utilize their leisure time constructively by participating in sports and related activities by maintaining social distance.
- Students having any complaint regarding any issue can register a complaint with the warden.
- Students suffering from flu like illness will immediately report to the warden.

Hostel Warden

Hostel Supdt.
1.(c) GHG KHALSA COLLEGE, GURUSAR SADHAR
GURU HARGOBIND BOYS HOSTEL

Minutes of Meeting

January 20, 2021


- Students were informed about the facilities being provided to them and instructed to adhere to the rules and regulations strictly.
- Students were instructed to follow the Covid-19 precautionary measures issued by Govt.
- All the students will download ArogyaSetu App and COVA App, stay updated with these Apps.
- Only one student will be allowed to stay in one room.
- Students were instructed to avoid outside food.
- Students violating rules be dealt with strictly and their behavior will be recorded.
- All the students will submit the Covid Test report to Hostel Supdt.
- Any student suffering from flu-like symptoms will immediately report to the Hostel Supdt.
- All the students were instructed to fill undertaking (Self Declaration Form) to stay in the Hostel.

Hostel Supdt

Hostel Warden
1.(d) GHG KHALSA COLLEGE, GURUSAR SADHAR
GURU HARGOBIND BOYS HOSTEL

Minutes of Meeting

March 10, 2021


- Students were instructed to strictly follow the safety norms to avoid the effect of the second wave of Covid-19.
- Students were instructed to follow the Covid-19 precautionary measures issued by Govt and stay updated with COVA and ArogyaSetu App.
- Students were advised to keep hygienic conditions in hostel premises, mess, and utilities.
- No student was allowed to move without the mask in the hostel.
- Students having any complaint regarding any issue can register a complaint with the Hostel Supdt.
- Any student having symptoms of covid-19 immediately will report to the Hostel Supdt.

Hostel Supdt

Hostel Warden
EVENT REPORT

Name of the Event: Induction Program
Date & Venue: 10 August 2019, G.H.G Khalsa College Gurusar Sadhar

Objective & Aim of the Event: The main objective of the Induction Program was to make the students aware of the rules, regulations and do’s and don’t’s of the College.

Description: GHG Khalsa College Gurusar Sadhar, Ludhiana with the objective of acquainting the new students about the rules and regulations of the college organized an induction programme in the presence of Guru Granth Sahib Ji on 10 August 2019. The function was attended by students, their parents and guardians. Initially the Sri Sukhmani Sahib Ji path was recited. College Principal Prof. Jaswant Singh Goraya welcomed the new students and wished them a bright future. Dr. Sohan Singh narrating the glorious history of the college, made the students aware of the rules and regulation of the college. System analyst Jatinder Singh, provides detailed technical information to the students about ERP system. Dr. Baljit Singh gave a detailed account of various scholarships offered for the students.

Outcome: The students and their parents were confident that the college would live up to their expectations.
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G.H.G. Khalsa College
Guru Nanak Sahib (Ludhiana)
### 4.(a) INSTITUTION ORGANIZES PROFESSIONAL ETHICS PROGRAMMES

**THE STAFF WAS INSTRUCTED TO DELIVER ONLINE LECTURES**

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