



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GHG KHALSA COLLEGE, GURUSAR SADHAR

GHG KHALSA COLLEGE. GURUSAR SADHAR
141104

www.ghgcollegesadhar.org/index/1/

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

G.H.G Khalsa College, Gurusar Sadhar, Dist. Ludhiana (Punjab) was established in 1948 under the aegis of Governing Council, G.H.G. Khalsa College, Gurusar Sadhar. It is a voluntary educational organization, registered under the societies Registration Act 1980, comprising of prominent community leaders, dedicated social workers and philanthropists from all walks of life belonging to surrounding rural area. The college has now completed seven glorious decades of its establishment. The institution takes pride in marching ahead in spite of limited resources, rural location and low paying capacity of the people to whom it caters, but strictly adhering to its non-profitable and charitable character. The combination of strong academic leadership, sound and stable Governing Council, participative management in most important areas of educational planning and administration paid rich dividend to raise its stature from a modest single teacher school (since 1921) to its present enviable form.

In 1948, the college was established with F.A./B.A. Degree Courses. Later this institution has been adding subjects/courses after every two/three years. Session 2014-15 proved to be a milestone in the history of this institution as Indira Gandhi National Open University, New Delhi established its Regular Study Centre on the campus. This has helped in the mission of the college to make higher education available to each and everyone in all possible ways. Presently 11 UG, 9 PG and one PG Diploma programme are running successfully.

The college is Post Graduate and Co-educational Institution. It is affiliated to Panjab University, Chandigarh and is recognised by UGC u/s 2(f) and 12(B) of UGC Act and also by NCTE. This is a Grant-in-Aid college by the Government of Punjab. The College spread over 26 Acres, on the state highway-12 (Ludhiana-Barnala) just 28 km from Ludhiana City. Being the close vicinity of Air Force Station Halwara and upcoming International Air Port Halwara, the college has a great potential and prospect to be an Excellence in higher education to multi-cultural communities.

This is a NAAC Reaccredited 'A' grade (CGPA 3.11) Institution awarded in 2015(second cycle).

Vision

G.H.G. Khalsa College, Gurusar sadhar (Ludhiana) and its allied institutions strive to cater to the educational, cultural, social, moral and spiritual needs of the youth of the rural area in particular and public in general, and to inspire them with the right spirit of service and sacrifice as taught and practiced by Sikh gurus, and thus to make them intelligent and useful citizens of the world with a universal outlook. A fine blend of tradition and modernity is the key for the development of human and intellectuals of high order as enshrined in the college motto "Simple Living and High Thinking" (Mann Niwan Mat Uchi).

Mission

Our mission is to promote the college into an institute of excellence and to serve the rural youth by making them suitably employable by providing right type of skills, values and holistic knowledge which is easily

available and affordable. The college strives towards integrated personality development of students by providing varied learning experiences, specific knowledge, curricular and co-curricular programmes, extension activities, and rich cultural heritage with modern outlook. The institution helps the students to discover their passion, turning them into personally and professionally rewarding citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- One of the oldest institutions serving society since 1948.
- Recognition as a leader in rural education.
- Excellent infrastructural setup.
- The institution is covered under 95% Grant-in-Aid scheme of the Punjab Government and under section 2(f) and 12(B) of the UGC Act.
- Well-qualified, dedicated, cooperative and experienced staff.
- Excellent results including university positions in academics.
- The Institution is contributing substantially in the field of sports, art and culture especially Hockey and Bhangra at university, Inter-university, state, national and international levels.
- A strong alumni base not only in India but on foreign lands also.
- Continuously adding new programmes synchronized with present-day needs.
- Strong industrial academia collaboration.
- Employment exchange and competitive examination training centre for better placement opportunities.
- A number of central and state government-funded scholarship schemes, other financial aid and freeship available.
- The College management and alumni extend a helping hand to the needy and underprivileged students.
- Conducive environment and digital library for research.
- A pollution-free green environment was once described as “A wonder in a rural setting” by Mr Prem Bhatia, then Editor-in-Chief, *The Tribune*.
- Excellent residential facilities in the form of ideal separate hostels for boys and girls with ultra-modern amenities, Bank ATM available on the college campus.
- A good amount of energy is being produced in hostels through the solar system.

- Availability of staff quarters (teaching and non-teaching) on the campus.
- Medical facilities are available in front of the main gate of the college – The Govt. Premjit Memorial Hospital, Sadhar Block.
- The Institution has a world-class Indoor Shooting Range.
- Well-furnished computer labs with modern Equipped terminals and loaded with certified software's pertaining to the curriculum.
- The college ERP system provides simple interface that enables institution to manage their academic, administrative, and financial system.
- The college's low-cost LMS is integrated with variety of features and benefits for both teachers and students.

Institutional Weakness

- Controlled Procedures to introduce new-age programmes at UG and PG levels due to affiliation with University.
- The college could not utilize the potential to the fullest in terms of students' placement due to the lack of industry in Punjab.
- Due to greater demand for international study college witnessed a major fall in admissions of various courses.

Institutional Opportunity

- Availability of computer labs in campus to promote exposure to technology among students.
- The institution was grown to such a level from where we can upgrade to a higher level of excellence by providing the much-required exposure and quality to our rural youth to excel at the national and international levels.
- Possibility of collaboration with foreign universities and providing recognized degrees.
- Efforts are on for various national and international collaborations in academics and sports.
- Improvement and extension in E-Learning with special attention to e-information and e-governance resources.

- Development of industry-academia interface to explore research, training and more employment possibilities.
- Introduction to more skill oriented programs to facilitate and develop entrepreneurship skills among students to meet the demands of 'Atam Nirbhar Bharat' and 'Make in India'.
- With state-of-the-art facilities on our campus, we have an excellent opportunity to develop vocational education in the region.

Institutional Challenge

- Limitation and constraint to government financial support.
- Due to the low paying capacity of ruralites and the absence of quality schooling in villages, the institution is facing a formidable challenge to prepare its students for cut-throat competition in academics as well as in other fields.
- Commercialization of higher education.
- Maintaining the placement consistency during the current stagnation in the job market.
- A major challenge is to sustain and grow college admissions in the current scenario as students are rushing towards foreign universities and institutions.
- Diversify and expand our resource base in supporting the achievement of the strategic plans, goals and overall growth.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. Effective delivery of curriculum designed by the affiliating university is executed through various modes and improvements in the curriculum are sought through representatives in the Boards of Studies.
2. Institution adheres to the academic calendar through various practices viz. unitization of the syllabi, subject assignments, class presentations, class seminars, class tests and house tests, periodic parent teacher meetings, examination committee meetings, special tests and inclusion of remedial classes in the college time table etc.
3. Continuous process of introducing new courses in tune with the rising demands and career opportunities is practiced which enables the students to be job-ready for the changing employment scenarios.
4. To make teaching innovative, interactive and experiential, the projects, trainings and industrial visits are

conducted, in addition to the prescribed syllabus.

5. Courses addressing human values, professional ethics, gender issues and environment and sustainability have been made an integral part of the curriculum. Orientation towards these cross-cutting issues is carried out through various lectures, celebration of days and national level seminars.
6. An effective feedback system is in place wherein students, parents, teachers and employers are consulted on the syllabus and its transaction in order to bring about improvements in the working of the college.
7. Online and offline interactive mechanisms have been established for teaching, learning and evaluation process. The students have been kept informed about all the developments concerning them at the institutional level and university level through electronic media during the pandemic period.

Teaching-learning and Evaluation

In the teaching-learning process, the distinctive feature of this institution is the ability of its teachers to create enthusiasm, ignite passion and generate curiosity among the students.

- Various methods of experimental and participatory learning, as well as problem-solving methodologies, are implemented to make teaching student-centric.
- The college provides an academic ambience for the growth of each student and excellent learning-resources for the achievement of optimal learning outcomes.
- The facilities such as academic and personal counselling, group study system (with help of advanced learners), coaching classes for competitive examinations, conduct-in-house competitions, etc. are also made available.
- The faculty and students are recommended MOOC's to facilitate e-learning.
- The college has initiated continuous and comprehensive internal assessment system in accordance with the norms and guidelines of Panjab University, Chandigarh. The Mechanism of internal assessment is transparent and robust. The marks are awarded on the basis of University Guidelines namely class attendance, class performance, internal examination, etc., and then displayed on the notice board for the information of the students.
- The examination-related grievances of the students are redressed at the college or the university level depending upon the necessity and gravity of the grievances. The college follows the guidelines laid by Panjab University, Chandigarh for redressal of grievances.
- The attainment of programmes/ courses outcomes is discussed by the principal with the faculty and the members of result committee.
- The college follows the reservation policy for the purpose of admission.

- For the better academic performance college does extra efforts on slow and advance learner.

Research, Innovations and Extension

- The college received 04 research projects from government/ non-government agencies.
- Dr. Nitish Dhingra, P.G. Department of Physics is working on a research project sanctioned by CMS (Compact Muon Solenoid) International Experiment at LHC, CERN (Large Hadron Collider, European Organisation for Nuclear Research), Geneva and has published many research papers in International Journals.
- 03 teachers are recognized as research guide
- Departments of Physics, Hindi and Punjabi are working on research projects.
- Institution has created an ecosystem for innovations and the incubation centre is one of the efforts in that direction.
- 10 workshops/seminars were conducted.
- 3 students registered themselves for Ph.D.
- 394 research papers published in the UGC notified Journals
- 96 publications including books, chapters in edited books and conference proceedings
- The college carried out a number of Extension activities in the neighborhood community, sensitizing students to social issues.
- 103 extension and outreach Programmes were conducted.
- Average 14.67% of students participated in extension activities conducted in collaboration with industry, community and Non- Government Organizations.
- 28 Collaborative activities for research, faculty exchange, student exchange/ internship were organised.
- 07 MoUs are functional which were signed with various institutions, industries, corporate houses, etc.

Infrastructure and Learning Resources

- The college campus spread over **26 acres** land with **4-storey** ultra-modern building includes **48 classrooms, 27 laboratories**, IGNOU Study Centre, conference hall, ultramodern seminar halls, Nihang Shamsher Singh Auditorium, Dhillon Open Air Theatre, boys hostel, girls hostel, two student centres, a well-stacked central library and high-tech education dissipation media.

- Facilities for indoor games include a shooting range and a Gymnasium Hall (for badminton, volleyball, judo, wrestling, kabaddi, weight-lifting, power-lifting, basketball and gymnastics). Outdoor facilities include an Astro-turf hockey ground, Football ground, handball ground, archery, volleyball, basketball courts, and standard running track. The college has organized inter-college, inter-university tournaments like Callaghan cup (2018), Reliance Foundation football championships (2018 and 2019). The institution has produced **4 Olympians** (Col. Jaswant Singh, Didar Singh, Ramandeep Singh and Sandeep Singh - Hockey), **5 Asian Games winners**, **20 national medal winners**, and **36 international** players. **In Para World Cup**, our student Sandeep Chaudhary created **World Record** while Rajiv Malik won the bronze medal. **Simran** and **Sandeep Chaudhary** qualified for Tokyo Olympic.
- The **state-of-art central library** with hall capacity of 250 users, is the prime learning resource and is automated through LIBMAN, New Delhi software. The library has 50824 books including 7656 rare books and 1151 reference books. The library also provides remote access to various e-resources under subscription to UGC N-LIST Program through which 103000+ e-books/e-journal can be accessed.
- The campus is Wi-Fi enabled with 32 Mbps and 20 Mbps leased lines. College has its own IT Cell that developed and manages **ERP** System for Automation and Website.
- All offices and departments are ICT-enabled. This allows efficient collection, storage and management of data effectively.

Student Support and Progression

- Post Matric Scholarship (SC/ST students), Means-Cum-Merit Scholarship, Minority Scholarship and Sports Wings Scholarship were provided by the Government.
- The institution provides fee concession for economically weak & brilliant students, outstanding sports persons and free accommodation to outstanding sportspersons.
- The capacity building and skill enhancement initiative such as Soft Skill, Language and Communication skills, ICT/Computing skills, and life skills (yoga, physical fitness, health and hygiene) were also taken.
- “Career Counselling, Guidance, Training and Placement cell” provides guidance to the students for competitive examinations and placements.
- The Grievance and Redressal Committee and Anti Ragging cell effectively deal with the cases of sexual harassment and ragging, respectively.
- The students of the college won more than **130 awards/medals** at inter-university/state/national/international level.
- **Mr Sandeep Chaudhary**, a Para athlete has created a history by making a **new world record** in javelin throw event in the Asian Para Games held at Jakarata, 2018.
- **Manju Bomborai** has won a **Gold Medal in boxing in SAF Games**.

- **Rajiv Malik** has won Bronze Medal in **World shooting Para Sport World Cup**.
- **Dolley, Manisha Kumari, Meena and Shivani Kannojiya** has won two bronze medals in sepaktakraw at **World cup and Asian Championship**.
- **Anjali Bishishat, Nazis Mansoori, Prohit Barroi, Dolley, Manisha Kumari** have represented India in **18th Asian Games held at Jakarata, 2018**.
- The Central Students Council facilitates student's representation and engagement in various administrative and extracurricular activities.
- Every year students participated in more than 40 sports and cultural events/Competition.
- A registered Alumni Association contributes significantly to the development of the institution through financial and other support services.

Governance, Leadership and Management

- GHG Khalsa College, Gurusar Sadhar, Dist. Ludhiana (Punjab) is **Government Aided, Privately Managed, Post-Graduate, Co-Educational, Affiliated to Panjab University Chandigarh**, established in the year **1948**.
- The college is recognized by the **UGC u/s 2(f) & 12 (B) and NCTE, New Delhi**.
- The College is managed by Governing Council, GHG Khalsa College, Gurusar Sadhar is a **registered body under the Society's Registration Act XXI of 1860, no. 6 of 1952-1953**. Under Governing Council there are **four different institutions** managed by different managing committees.
- The College strictly follows its motto, **"Simple Living, High Thinking"**.
- The office bearer and members of Management are well-educated visionaries, committed to keep education a **non-commercial service**.
- The College environment is in accordance with the **national and international standards**.
- The College endorses the **decentralized and participative administration**.
- **Recruitment and promotion procedure is according to the rules and regulations** of UGC, Panjab University Chandigarh and Punjab Government.
- The College provides **various welfare schemes** to the teaching and non-teaching staff.
- The College has its own **self-assessment proforma** for the teaching and non-teaching staff.
- **The students' feedback system** is in application which is utilized to enhance their learning capabilities.

- **Internal and external audits** are conducted regularly.
- There is an **in-house ERP system** for effective functioning.
- The **excellent academic infrastructure** facilitates.
- **The University and National level activities are organized** in the college regularly.
- **New courses are introduced** from time to time.

Institutional Values and Best Practices

“A wonder in rural setting” as mentioned by The Tribune (Newspaper) in the editorial by Mr. Prem Bhatia and accredited with NAAC ‘A’ Grade has many values imbibed intrinsically in the setup of the institution since its establishment in 1948. The Institution was raised by the local community with meager donations for the higher education of their sons and daughters. Efforts are made to impact education based on moral and ethical values.

- Gender Equity Programs are organized by the College. Scholarships are provided to students.
- Solar energy panels, LED bulbs and sensor based street lights are installed .
- The Institute follows proper protocol in disposal of all kinds of waste.
- A Roof top Rain water harvesting system is set up.
- Sprinklers are used for watering the lawns & grounds.
- All the green campus initiatives are regularly practiced in campus.
- Green, Energy, Environmental Audits and Environmental Promotional activities are a regular feature of green practices.
- The Institution has disabled friendly barrier free environment.
- The Institute has a proper Code of Conduct for all.
- All the National, International days and Festivals are celebrated in the college premises every year.
- Sports Center of Excellence and Adoption of non-teaching staff are the two best practices adhered by the institution.
- The infrastructure includes indoor and outdoor facilities for various sports disciplines.
- Produce players of national and international repute.
- The institute is blessed with a magnificent alumni association committed to edify the standing of the

Institution.

- The institute shows the social responsibility of providing the campus for activities like Covid testing and vaccination.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GHG KHALSA COLLEGE, GURUSAR SADHAR
Address	GHG Khalsa College. Gurusar Sadhar
City	Gurusar Sadhar
State	Punjab
Pin	141104
Website	www.ghgcollegesadhar.org/index/1/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Jaswant Singh	01624-275227	9417276271	01624-275469	ghgkcg@gmail.com
IQAC / CIQA coordinator	Rajinder Singh	0161-2878015	9914876271	01624-275469	rajindersinghsahil@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1948

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chandigarh	Panjab University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-12-1976	View Document
12B of UGC	31-12-1976	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	02-05-2016	120	BA BEd BPEd MPEd

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GHG Khalsa College. Gurusar Sadhar	Rural	26	24344

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA, Department Of Computer Science And Applications	36	Sr.Sec.	English	40	38
UG	BSc, Department Of Bio Technology	36	Sr.Sec with Science	English	20	6
UG	BBA, Department Of Commerce And Management	36	Sr.Sec.	English	40	28
UG	BCom, Department Of Commerce And Management	36	Sr.Sec.	English	140	111
UG	BA, Department Of Arts	36	Sr.Sec.	English, Hindi, Punjabi	156	156
UG	BSc, Department Of Science	36	Sr.Sec. with ZBC	English	23	23
UG	BSc, Department Of Science	36	Sr.Sec. with PCM	English	43	43
UG	BVoc, Department	36	Sr.Sec.	English	50	37

	ment Of Vocational Education					
UG	BVoc,Department Of Vocational Education	36	Sr.Sec.	English	50	32
UG	BPEd,Department Of Teacher Education	24	Graduation	English	100	96
UG	B.A.BEd,Department Of Teacher Education	48	Sr.Sec.	English,Hindi,Punjabi	50	0
PG	MSc,Department Of Computer Science And Applications	24	BCA B.Tech B.Sc B.ScIT	English	30	9
PG	MSc,Department Of Physics	24	B.Sc with Physics	English	40	18
PG	MA,Department Of English	24	Graduation	English	60	7
PG	MA,Department Of History	24	Graduation	English,Hindi,Punjabi	60	3
PG	MSc,Department Of Mathematics	24	Graduation with Math	English	60	9
PG	MA,Department Of Punjabi	24	Graduation	Punjabi	60	5
PG	MSc,Department Of Chemistry	24	B.Sc with Chemistry	English	40	6
PG	MCom,Department Of Commerce	24	Graduation	English	40	3

	And Management					
PG	MPed, Department Of Teacher Education	24	Graduation BPEd	English, Hindi, Punjabi	40	40
PG Diploma recognised by statutory authority including university	PGDCA, Department Of Computer Science And Applications	12	Graduation	English	30	7

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				11				19			
Recruited	0	0	0	0	7	3	0	10	8	2	0	10
Yet to Recruit	1				1				9			
Sanctioned by the Management/Society or Other Authorized Bodies	1				3				54			
Recruited	1	0	0	1	2	1	0	3	12	42	0	54
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	4	0	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	16	4	0	20
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	6	0	0	6
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	10	1	0	11
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	1	0	7	4	0	16
M.Phil.	0	0	0	4	3	0	0	2	0	9
PG	0	0	0	2	0	0	7	11	0	20

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	6	23	0	29

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	709	111	0	0	820
	Female	556	54	0	0	610
	Others	0	0	0	0	0
PG	Male	80	32	0	0	112
	Female	152	16	0	0	168
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	4	0	0	0	4
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	266	277	260	235
	Female	285	286	318	267
	Others	0	0	0	0
ST	Male	0	0	4	6
	Female	0	0	2	1
	Others	0	0	0	0
OBC	Male	244	136	154	164
	Female	197	131	101	110
	Others	0	0	0	0
General	Male	859	769	706	531
	Female	649	595	483	403
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2500	2194	2028	1717

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
758	791	792	723	630
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	20

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1717	2028	2194	2500	2956
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
424	424	424	424	406

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
604	627	788	788	1005

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
81	91	98	98	106

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
90	99	105	114	122

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 50**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
57.63161	82.01734	82.38745	93.43886	172.31

4.3**Number of Computers****Response: 101**

N
A
A
C

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The college adheres to the guidelines laid down by the University. The Institution follows a timetable for the effective delivery of the curriculum. <http://ghgcollegesadhar.org/time-tables/1/>
- The departmental meetings are held from time to time to evaluate the progress and suggest means for overcoming hurdles if any in achieving optimum output.
- The new students are addressed in an induction programme organized by the institution every year where they are guided about the general rules and regulations of the college.
- The e-copies of the syllabus are forwarded to the students or they are guided to access the syllabus on the college website at the outset of the semester. <http://ghgcollegesadhar.org/syllabus/1/>
- The month-wise unitization of the syllabi is carried out in order to make the curriculum delivery streamlined. <http://ghgcollegesadhar.org/unitization/1/>
- The syllabi topics are gone through thoroughly and a good amount of time is devoted to working on the material to be taught and provided to the students. The topics mentioned in the syllabus if not found in the prescribed books are prepared with the help of material available on the websites and online books. The notes are shared offline as well as via online mode. The power-point presentations on various topics which include the study of the three-dimensional structures and other photographic material provided in the books are also prepared and delivered.
- Many teachers of the college as members of the various university bodies make the necessary efforts at board meetings for making the curriculum streamlined according to the learning requirements.
- The college ensures that the stated objectives of the curriculum are achieved through class tests, assignments, seminars on subject topics and projects etc. at the departmental level and house examination level.
- Various extension lectures are organized. <http://ghgcollegesadhar.org/files/degree/academics/extension-lecture.pdf>, <http://ghgcollegesadhar.org/files/degree/academics/webinar.pdf>
- The students are provided guidance and coaching during the pre-examination period wherein their queries and difficulties are addressed.

- Keeping in mind the special learning requirements of the students arising as a result of online teaching, many informal online doubt removing sessions are carried out by teachers to address the same. One-to-one communication is practised keeping in view the new challenges thrown to us by the pandemic.
- An informal system for student's feedback on teaching and learning has been established for making the teaching-learning process efficient and fruitful.
- During the pandemic period, online teaching has been carried out by using various online platforms. The videos created by the various faculty members were circulated among the students which resulted in keeping the students engaged in their studies. E-content in the form of PDF files, word documents etc. was also shared with the students.
- Professional guidance is provided to staff for curriculum planning, delivery and implementation. The University and the Institution provide all types of facilities to teachers to attend UGC based Refresher Courses/ Orientation Courses/ Workshops/ Seminars etc.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

All Concerned stakeholders are informed of the Continuous Internal Evaluation system (CIE) in place methodically assessing all aspects of a student's development throughout the year. This evaluation mechanism is geared towards preparing students for their semester examinations conducted by the affiliating university, and also for their overall enrichment. The college-level academic calendar is provided in the prospectus informing the students about the tentative dates of house examinations. The calendar is also available at the departmental level wherein the tentative dates of departmental competitive events, extension lectures and industrial/field visits are mentioned. <http://ghgcollegesadhar.org/academic-calendars/1/>

Orientation on the evaluation process

- Students are informed of this educational strategy namely CIE at the beginning of the first semester during the Assembly-cum-Orientation Programme or via online mode.
- Students along with their guardians are further apprised of it in the Parent-Teacher meetings held by the Departments in due course.
- The departmental timetable is planned with the provision of extra periods, remedial classes, class tests, class seminars etc. with sufficient flexibility in it.

- Attendance registers are maintained for keeping a record of students' attendance in the regular, remedial, tutorial and extra classes which proves quite helpful in keeping track of students' regularity.
- The meetings of the examination committee are held to decide the viable dates of house examinations.
- A mechanism for internal assessment of the performance of the students is in place in which students' attendance, attentiveness in the classroom, performance in the class tests and house examination are given consideration.

The Actual Practices

- Monthly class tests are conducted so as to keep the students up to date about the topic going on in the class.
- Assignments are allotted to the students for the purpose of revision and problem-solving. Their evaluation is done offline/ online (on the Learning Management System of the college).
- Students are assigned subject related topics for the class seminars/PowerPoint presentations so that they may make efforts to study exhaustively for the same.
- Using Online quiz tools, the quiz is conducted for the purpose of revision and learning.
- Intradepartmental quiz competitions are organized for the purpose of enhancing logical and analytical skills. <http://ghgcollegesadhar.org/files/degree/academics/quiz.pdf>
- Students are encouraged to participate in classroom discussions about the subject related problems and their knowledge and learning skills thence are observed.
- The leadership and organizing skills are developed by founding various student bodies and societies in which students learn to organize various events and functions.
- Various competitions viz poster making, PowerPoint presentations etc are conducted in order to build and evaluate confidence of the students. http://ghgcollegesadhar.org/files/degree/academics/pt_competition.pdf,http://ghgcollegesadhar.org/files/degree/academics/poster_making.pdf
- The Continuous Internal Evaluation System is reviewed and modified from time to time in view of the changing requirements of the curriculum.
- The guardians of students who have fared poorly in the examination are apprised of it by the departmental Faculty and are advised according to the merit of the case.

File Description	Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 33.33

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Through a variety of courses mentioned in the list attached and a number of co-curricular activities listed below institution aims at achieving the same.

1. Human Values

- Panjabi Sahit Academy, Ludhiana organized a National Level Seminar on renowned Punjabi writer Dr. Waryam Singh Sandhu in 2016-17.
- Air Chief Marshal, B.S. Dhanoa emphasized knowledge and discipline as being the empowering pillars of success in a lecture.
- Mr Jatinder Mohan Singh Sidhu(MP), House of Commons, Canada in 2017-18 emphasized that the unparalleled role of education is not only a foundation of an individual's success but also instrumental in bringing about empowered equality.

- Students participate every year in an annual moral test conducted by Guru Gobind Singh Study Circle.
- On the eve of Independence Day in 2018. Lt.Gen. I.S. Singha encouraged the youngsters to aspire for and achieve their goals. http://ghgcollegesadhar.org/files/degree/academics/special_day.pdf
- In a seminar in 2018-19 Chief Guest Lt. Gen. Rakesh Chadha in his address focussed on the exceptional and unrelenting role of an Indian soldier in nation-building.
- On the celebration of birth anniversaries of Sikh Gurus, the students are exhorted to imbibe the moral values propounded by them by organizing seminars on their lives and teachings.
- Students of the Department of Economics and Political Science participated in a panel discussion on “World Suicide Prevention Day” organized by UTSHAH at PAU in 2018. The students were made to realize the value of life.
- Blood donation camps, free medical camps and awareness campaigns and rallies are organized every year to inspire the students to do selfless service to society.

2. Professional Ethics

- In 2018 in a seminar celebrating National Press Day organized in association with Raikot press club a stress was laid on the fact that professional ethics of journalism is synonymous with maintaining the freedom of speech.
- Sports activities carried out in abundance at the campus help in inculcating the sense of professional ethics among students.

3. Gender

- A one-day National Seminar sponsored by ICHR was organized by the Dept of History in Nov 2016 on the topic “Role and status of women in Colonial Punjab”.
- Department of Social Sciences celebrated International Women’s Day in 2018, 2019 and 2020. The women students were encouraged to achieve new heights beyond their stereotypical roles and a chart-making competition was also organized on the theme of Women Empowerment in 2020.
- The Women Cell organized a lecture on the theme ‘Nutrition, Fitness and Prevention of Anemia’ for the female staff and the girl students on the occasion of International Women’s day in 2021.

4. Environment & Sustainability

- Eco-club of the college works to ensure the conservation of the environment by organizing a variety of activities such as the celebration of the Environment Day and conducting various competitions on the theme of the environment.

- An awareness drive on Covid-19 for the supporting staff was organized by the Covid-19 Committee. The lecture delivered by Prof. Shikha Jain was aimed at educating the participants about the nature of the disease and the ways to prevent the infection.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.42

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	12	12	09	07

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 12.52

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 215

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 76.43

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
677	1011	1051	1126	1360

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1172	1325	1318	1380	1568

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 35.82

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
115	150	158	162	167

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students after admission and organizes special programmes for advanced learners and slow learners.

The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and class tests.

The institution organizes Orientation programmes/Induction programmes for freshers both at the college level and at the department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit.

The Departments of Commerce and Computer Science devote extra time at the beginning of the academic year for the non-subject students enabling them to cope with the programme to which they are enrolled. The Department of English organizes Orientation / extra classes in Basic English Grammar to enable Punjabi/ Hindi medium students to cope up with the course. The Department of Mathematics takes extra classes for all the first level UG programmes and first year students.

Strategies adopted for slow learners

Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities. This practice helps the struggling learners to improve subject knowledge and helps them catch up with their peers.

Group Study System is also encouraged with the help of the advanced learners.

Academic and personal counselling are given to the slow learners by the tutor, mentor and the counseling cell.

Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding

Provision of simple and standard lecture notes/course materials

Strategies for the advanced learners

Advanced learners are encouraged to enroll in MOOC Courses – Swayam, EdX.

Provision of additional learning and reference material

Assignment and Student Seminars on contemporary topics to enable them for placement.

Advanced Learners are provided coaching classes for competitive exams.

Students are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions organized by other colleges.

Participation by the students in the in-house competitions such as Debate, Group Discussion, and Quiz Programmes are also encouraged.

Talented students are motivated to participate in extra-curricular activities, exhibitions and cultural competitions.

The academic achievements of the students are extremely motivated and highly praised by the College in prize distribution function every year. Students, who secured Ranks in the University Examination, are honoured with Medals in the Annual prize distribution function.

File Description	Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 21:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

Response:

The college adopts a plethora of student centric methodologies such as active learning, cooperative learning, project based learning, experiential learning, blended learning and other ICT based learning methodologies. Teaching aids like interactive projectors and smart boards are effectively used in the classrooms to supplement the classroom teaching. Departments invite academic experts from outside to

share their expertise for the benefits of the academia.

Experiential Learning: The students take active part in organizing various extra and co-curricular, inter/intra departmental, inter/intra-college events, which helps them in developing their organizing and management skills. The best examples are college Teej Fest, Gurbani Gayan Competition. Experts in different areas, eminent personalities in the field of Science and Technology, Social Sciences, Culture & Literature, Commerce & Management, etc. are invited as visiting/ Guest faculties to address Seminars and extension lectures.

Minor Research Projects involving data collection and analysis, summer training programmes, etc. help to widen the student's imagination and experience, ultimately resulting into an originality of ideas, first hand experiential knowledge and effective class room interaction when they express themselves to their peers. Department level Educational trips, Industry visits etc. are organized to develop, nurtured and expand the subject interest.

Participative Learning: This is the best student-centric learning method; in which students actively participate in activities such as: class seminars, group discussions participation in debates, quiz, role-playing methods, acting out methods like Drama and Mimes, Field visits, Industrial visits, educational tours, Field /Industry visit Projects etc. Research projects, Case study methods etc. are being practiced in the college. Various societies and clubs like Eco- Club, Clicks Club, Ramaanjun Society, Commerce and Management Students Association etc. are formed to develop initiative, management, organizing and co-ordination skills among the students.

Problem Solving Method: In order to develop and enrich students problem solving, creativity, decision-making ability, critical thinking, reasoning power, it is mandatory for every PG student to undertake a minor project which is mostly experiment oriented. Furthermore, every week the college timetable maintains one problem solving session (tutorial) for all kinds of problems and their possible solutions. Assignments are given on regular basis to check the level of understanding of the subject. Moreover class tests, tutorials, unit tests and quizzes are held from time to time keep up the competitive spirit among the students. Furthermore, suggestion cum complaint boxes is fixed at prominent places in the college, where the students can give their complaints as well as suggestions. Regular feedback is also taken to ensure the better development of systems on the college campus.

E- Learning: During this world wide pandemic Covid-19, the students are engaged for teaching learning through online platforms like Google Classroom, Moodle, WhatsApp groups, YouTube etc. Daily e-learning content is shared with them through various modes for the student engagement. Apart from it, regular online tests, quizzes are also conducted assess their academic performance. Departments have developed social media linkages (Facebook) and phone groups for assignments and projects to be proactive with millennial.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

E- Learning: E- learning is an integral part of institute's teaching learning process. Particularly during the world wide pandemic Covid-19, the college faculty has left no stone unturned to enhance and uplift the academic standard of the college through e- teaching learning process. The college has its own Learning Management System to facilitate e-teaching learning. Daily e- learning content is shared with them through various modes for the student engagement. Apart from it, regular online tests, quizzes were also conducted by the subject teachers through Google Quiz, Testmoz, Kahoot etc. to assess their academic performance. The college faculty has attended various Online Faculty Development Programmes particularly on the theme of E- Teaching Learning Process. Additionally, the college also has taken institutional subscription of the Zoom platform to facilitate online Teaching Learning.

The college uses a diverse set of ICT tools to communicate, create, disseminate, store and manage information. ICT has become integral to the teaching-learning interaction, through approaches as using students' own smartphones or other devices for learning during class time. Use of various academic applications on mobile phones is encouraged to have an all-time access to e- resources. The teachers are digitally literate and trained to use ICT. The college has its own in house developed ERP system for smooth functioning of college systems.

Presently whole college campus including hostels is Wi-Fi enabled with dedicated connection and high speed data transmission. Furthermore, the college has three Wi-Fi enabled computer laboratories and six smart board and projector fitted classrooms. Apart from that movable projectors are used by the teachers in different classrooms for teaching learning. All the ICT systems are connected through Local Area Network (LAN) for e-resources reference. Almost all the departments of the college have computers and printers. The seminar halls have inbuilt computers and projectors for presentation and for computer enabled lectures. The IT infrastructure is upgraded with learner-centric modules and teacher-centric devices providing support for the stake holder's needs. Wide use of ICT in the class-room and at home/hostel by the students/scholars for their learning is the order of the day. E- Resources like SWAYAM, SWAYAM Prabha, e-ShodhSindhu, Shodhganga, National Digital Library of India, UGC-INFLIBNET, DOAB, DOAJ, UGC-INFONET, Bentham Science, MOOC Platforms, Google Classroom, Vidwan, CEC-UGC YouTube Channel etc. are widely used. Expert lectures in the subject are taught through You-tube channels. For online discussion groups are formed for teaching learning purpose on WhatsApp platform for different batches of students at departmental levels so that various issues and difficulties in course curriculum can be discussed collectively among the students along with the teachers in the group. Power Point Competitions on various academic and general issues are held to enhance the communication skill and self-confidence of the students. The college Library has a separate e- library section where the students can make their notes.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 37:1**2.3.3.1 Number of mentors****Response:** 47

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 89.62

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 19.1**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
20	20	19	15	15

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 6.77

2.4.3.1 Total experience of full-time teachers

Response: 548

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

- The College follows continuous and comprehensive interval evaluation in accordance with the norms and guidelines of P.U. Chandigarh.
- The examination committee prepares the examination schedule and it is communicated through the Prospectus, Notice Board, general occasional assemblies and even through announcements in the classrooms.
- Students are provided information regarding their respective syllabi, informed university paper pattern and evaluation assessment scheme through the course outcomes provided to them through the departmental notice board and institutional website. Teachers informed to students if any changes in syllabus by university.
- The benchmark of the evaluation includes attendance, tutorials, Practicals, field project, research project, assignments / seminars/ oral presentations and the score secured in internal tests & House Examination.
- In House Examination all the teachers submit a set of question papers through the Head of Departments to the examination committee. The question papers for the internal examination are prepared in a uniform patterns and as per the guidelines of the university.
- Its also depend overall behavior of the Students and participation in co-curricular activities. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due

to internal assessment, the interest of the student towards learning and attending the classes has been also increased.

- The mechanism of internal assessment is robust ,Frequency and variety because teachers are asking to plan teaching schedules and followed it strictly .Students are motivated to take daily classes, class tests, participation in other activities like quiz competition , PPT ,Model Presentation and other assessment strategies. These activities helps to students may experience better and learning outcomes.
- The seminar presentation improves the communication skills of the students which is very essential to face the External and internal viva –voce in Practical examination & interviews in further life.
- The Students who miss their lectures and House examination due to other activities like sports, cultural, NSS and NCC they have been allowed to appear in remedial classes and special house examination test.
- The progress of the students is monitored by the teacher through class tests, monthly tests, written assignment, group discussions, interactive session etc
- Students also interact with the teacher to resolve grievances if any, regarding the internal assessment.
- The Scheme and schedule of evaluation are published in the form of an annual academic calendar in the prospectus and uploaded on college Website for students and teachers.
- These all assessment strategies build knowledge, skill development and personality development which helps to provide better Future of students.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

- The college deals with examination related grievances transparently efficiently and in a timely manner.
- Grievances associated with the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to P.U. Chandigarh.
- College follows the guidelines laid down by P.U. Chandigarh for redressal of grievances.
- The code of conduct of the examination is prepared by the examination committee for the notification of the students and communicated to the students in advance.
- The grievances regarding internal practical examinations are resolved immediately by the concerned teachers and HODs of various departments.

- Internal examination are very transparent. The college conduct two house examination every semester. Internal examination answer sheets are shown to the students after the assignment by the concerned subject teacher for further clarification of the students. If any Student miss their internal examination during other activities like sports, NCC, NSS and cultural activities they appear special house examination. If any student scores less marks and wants to improve their performance, he/she can appear for the improvement examination. HOD & Subject teacher helps to improve and solve their grievances.
- If a student is not able to appear for examination due to medical or any genius reason examination is conducted for that student as per norms, provided that he/she submits an application with proper documents. Students are free to interact with the teacher to resolve grievances if any, regarding the assessment.
- Grievances of the students such as online examination forms, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absentees etc. are addressed in stipulated time by the college & university.
- A time-bound redressal mechanism is suggested by P.U. Chandigarh. As per the guidelines and rules set by the university. There is a provision for revaluation of the answer sheets. The students can get photocopies of their answer sheets by depositing the required fees to evaluated the answer sheet on their own and find out the actual position. If the students are not satisfied with the marks which are given by the examiner they can also apply for rechecking and revaluation or moderation. The students should apply within fifteen days after the declaration of the result.

Students can put their examination related queries through the suggestion boxes kept in the college.

File Description	Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Principal discusses programme outcomes Examination Committee & Head of Departments.

Students are informed about Program outcomes & Course Outcomes of the programs they have undertaken. The IQAC ensures that PO & CO reach the students so they may understand everything about their program & Course Outcomes.

The institute provides various Courses at Under-Graduation & Post – Graduation levels. Apart from being uploaded on the website & also displayed on the department Notice -Boards. The same is conveyed to

students by the teachers in class -interaction as well

- The details about such courses and their outcomes are given below:

- **BA:**

The course aims to impart liberal Arts of imbibe social, political, national values with ample career opportunities in administrative and other departments. Course outcome is to make them responsible citizens and knowledgeable.

- **B.SC (MEDICAL/NON-MEDICAL):**

The course develops a deeper understanding of natural laws, inquiring about the reasons and logic with infinite career opportunities in teaching, medicine, research, laboratories, etc.

- **B.SC BIOTECH(HONS):**

The course combines together the study of Biology and Technology with numerous career prospects in the areas of pharmaceuticals, Food Industries etc.

- **BCA:**

It is a professional undergraduate program that focuses mainly on computer application concepts with ample career opportunities in IT field.

- **B.VOC (FPQM):**

The course aims to provide technical details of food processing and equipment used in the food industry with a good career as Food Inspector, food Analyst etc.

- **B.COM:**

The course provides an extensive understanding of accounting & finance, etc. with a wide scope in Banking, Economics, Stock Broking etc.

- **B.VOC (MLT):**

The course determines broad understanding of laboratory tests and cares of laboratory instruments and with a decent career in allied healthcare sector.

- **MASTERS IN INFORMATION TECHNOLOGY:**

The course demonstrates a deeper understanding of the fields of information and technology with a decent career in the software industry, Computer programming, Web Developing, IT, etc.

- **M.Sc (MATHEMATICS):**

M.Sc. Mathematics renders the first-hand knowledge of advanced mathematics and its forefront research uses to the students to avail the opportunities in banks, research organizations, universities, etc.

- **M.COM:**

The course offers knowledge about commerce, finance, management, accounting and economics. The students will have the recruitments in functional areas like accounting, taxation, banking, and corporate law.

- **B.P.Ed.**

The course aims to provide techniques that are useful to maintain the fitness of the human body with career options starting from being a part of the chosen sport to being a physical fitness trainer.

- **PGDCA:**

The program is designed to teach different functional areas of IT with good career in network engineer, software programmer, system analyst, software engineer, software consultant, database administrator etc.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Measurement of the outcomes of CO, in a sense is a crystallization of the variegated efforts of the institution to improve its academic quality for these quantified results provided. These outcomes represent numerical data which may be analyzed, compared and used to predict trends in the overall academic graph of the college. Thus, this quantification of programme and course outcome of immense potential value leading, as it does to a vivid graphical model of the quality on the ground, as it were.

The institution uses the following methods of measuring the attainment of course outcomes.

- The attainment of course outcomes is measured through Classroom interaction, Weekly test, Mid-term examination, Final examination & Viva- Voce is another way to measures the attainment of outcomes.
- Assignments, Quiz, mini Project, Seminar Presentation which given to students help to evaluate the attainment of course.
- General class teaching includes taking attendance of the students, announcement of the topic and writing on the black board/white board, asking related questions and explaining the teaching points, sometimes question answer technique and PPT are shown and details are given. Study materials in form of synopsis are provided followed by assignments.
- Assessment of students learning is done in two ways:
 - Formative Evaluation: To monitor the students learning during instructions by asking questions, assignments, practical work etc.
 - Summative Evaluation: At the end of the semester in the form of theory exam test, house test, practical exams, viva voce etc.
 - Students are honoured and awarded (with cash money) for their merit positions in house exams/ university exams results during annual prize distribution function of the college.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 99.8

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
604	625	788	788	998

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
604	627	788	788	1005

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.48	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 4

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	1

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 3.7

3.1.2.1 Number of teachers recognized as research guides

Response: 03

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 4

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	1

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
20	20	20	20	20

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

G.H.G Khalsa College, Gurusar Sadhar has started an incubation center to enable its students to get firsthand experience in innovation, while being nurtured and encouraged by faculty, management and industry experts.

Objectives of the centre:

- To train students to be creative in terms of entrepreneurship and job creation.
- To fulfill the need of the people, especially that of the rural area which became the basis for national development.
- To serve the rural youth by making them suitably employable with right type of skills, values and holistic knowledge that is easily available and affordable.
- The institute helps the students to discover their passion, turning them into personally and professionally rewarding human beings.

- The college strives towards integrated personality development of students by providing varied learning experiences, specific knowledge, curricular and co-curricular programmes, extension activities, rich cultural heritage with modern outlook, etc.

An incubation centre as mentioned above will be responsible for providing platforms for the students and stakeholders in the region, and thus increase need and opportunity based innovation.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	0	2	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 3

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 4.16

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
10	71	144	125	44

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.01

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	24	19	14	29

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college students and the teachers are actively engaged in various outreach and extension activities, sensitizing the students and the neighborhood community to socio-cultural and economic issues.

- The major extension and outreach activities are carried out by the college NSS and the NCC Units, Guru Gobind Singh Study Circle, Red Ribbon Club, and by various college departments.
- The NSS volunteers frequently organize events sensitizing the neighborhood community to the menace of Aids, Environment pollution, Drug abuse, stubble burning, illiteracy and women foeticide. They organize rallies, cleanliness drives, plantation drives, etc. in the villages adopted by the college, namely Ghuman & Toosa.
- The NSS and NCC volunteers also endeavour to uplift the democratic values among the neighborhood community through Voter Awareness Campaigns.
- The college regularly organizes Blood Donation and Medical camps in which people from nearby villages are provided free medical checkup, advice and medicines.
- Departments of Psychology, Political Science and Economics assisted PAU Ludhiana in completing the Project, entitled “UTSAH”, on farmers’ suicides in Punjab. The college was selected as site investigator for the research project. The experts delivered lectures in a seminar and then gave training to students for working as Public Support Volunteers in villages.
- P.G. Department of History organized two national seminars: The Menace of Farmers’ Suicides, and The Role of Women in Colonial Punjab. The college also organized lectures and exhibitions on women foeticide, disability, women empowerment, personal hygiene of the Girl-students, sensitizing the society to gender discrimination.
- The college also helps the Govt. and Non Govt. agencies in their programmes and schemes to curb the menace of rising tendency of drugs in youths. The college helped, for instance, in Anti-Drug Buddy Group scheme of Punjab Govt.
- College provides venue to Govt. and Non Govt. agencies for organizing functions and meetings for their awareness campaigns on burning social issues such as Drugs, Environment pollution, Farmers’ suicides, voter awareness, etc.

- The College conducted an entrance exam of ITBP on the request of NTA in which about 1800 students appeared from all over India. All the examinees were provided free food and hospitality.
- The department of sports provides free coaching in Athletics & Archery to the students of nearby schools.
- The college also provides its play grounds to Government agencies for sports events and recruitment drives of police department.
- The college provides freeship to students from “Swami Ganga Nand Bhuriwale Children Home”, an orphans’ centre in village Talwandi.
- The college provided freeship to the students from Air Force Station Halwara when their mother was murdered and the father was jailed. They were also given necessities of daily life.
- P.G. Dept. of Chemistry collects water and soil samples from neighboring villages and carries out testing for PH and TDS, making the surrounding villagers aware of the quality of underground water and soil.
- The college promotes the vermicompost culture through the department of Zoology, sensitizing the farmers to the ill effects of pesticides.
- The college NSS volunteers alert the neighborhood community to take protective and safety measures against Covid-19.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 85

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	33	10	10	15

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 5.96

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
138	164	115	107	123

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 28

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	17	7	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 7

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	4	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

NVAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

G.H.G. Khalsa college has come a long way since its foundation in 1948 by Nihang Shamsher Singh Ji. Till date, the integrity and dedication towards education service remain the characteristic features of this institution. With time this institution has flourished as one of the pioneer institutions of education in the Punjab region spread over **26 acres** of land. Much attention has been given to the classrooms as they are the primary space of teacher-student interaction. At present, the main building comprises **48 classrooms** equipped with overhead projectors enabled with smart classroom technology to provide a tech-touch in the teaching methods. The classrooms are spacious enough to accommodate 50-100 students per session. There are **27 laboratories** for various subjects as follows:

- **2** - postgraduate laboratories (1 for physics and 1 for chemistry)
- **13** - laboratories for undergraduate students (4 for physics, 2 for chemistry, 1 each for Zoology, Botany, Medical Lab Technology and Food Processing, 3 for Biotechnology).
- **3** - well-equipped computer laboratories for a simultaneous session of 100 students for efficient tech exposure to the concerned students.
- **6** - Sports and Physical Education Labs for health and fitness of sports students.
- **1** - Psychology lab for postgraduate students where they learn to design and carry out various experiments.
- **1** - Language lab equipped with one Master Console with cassette player and 16 consoles for students.
- **1** - Music Lab equipped with dedicated rooms for the practice sessions.

An **IGNOU study centre** established at the campus offers weekend classes and courses for the students.

The **state-of-art seven-storey central library (26-10-2017)** of the college is an enormously valuable resource for the students, with a reading hall capacity of 250. The facility offers more than 50824 titles (including 7656 old/rare books) spread across diverse subjects. In addition, the facility is registered with **N-LIST** service provided by the UGC, thereby providing access to a diverse spectrum of research journals from eminent publishers like Royal Society of England, American Physical Society and a large number of e-books. Keeping in mind the need of the contemporary era, the institution has got WiFi connectivity spread over the entire campus.

To encourage women education, working staff and married women students who have children can keep

their kids in Little Angel's Nest for free, where assistance and toys are provided to them.

An ultra-modern **separate hostel facility** for girls (10-02-1959) and boys (27-01-1995) is provided with a capacity of **300** and **220** respectively with 24 x 7 power backup with heavy duty Gensets. There are separate sports wings in both the hostels.

- Covered Area: 30832 Sq. Feet (Boys), 65875 Sq. Feet (Girls)
- No. of Rooms: 73 (Boys), 128 (Girls)
- Guest Room: 4 (Boys), 2 (Girls)
- Power Genset : 1 [50 KVA] (Boys), 1 [85 KVA] (Girls)
- Solar Water Heater : 1 (Boys), 3 (Girls)

A fleet of 7 buses provides secure transportation to the girl students. For enhanced security and vigilance, CCTV cameras are installed.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- Games, sports and cultural activities are an integral part of an institution. For cultural activities, the **Nihang Shamsher Singh Auditorium** and **Dhillon Open Air Theatre** (22-12-1987) of the institution are well-equipped with acoustics and sound systems. These remain occupied throughout the year for drama, dance, play, festival celebrations and other cultural activities. Youth festivals are also organized at the campus. The beauty of the college campus has also attracted film-makers to do film shootings at the campus such as Barefoot warriors (Hollywood), Kande (Punjabi).
- A healthy sports culture helps in the development of physical competencies among youth. Physical fitness and competencies help in instilling the quality of sportsmanship among the youth. In conjunction with the academics, the institution has recognized the importance of sports and physical activity in order to provide an efficient learning experience. The institution has produced **4 Olympians** (Col. Jaswant Singh - Hockey Silver Medal, Rome 1960), Didar Singh - Hockey, Barcelona 1992, Ramandeep Singh - Hockey, Atlanta 1996 and Sydney 2000, Sandeep Singh - Hockey, London 2012), **5 Asian Games winners**, **20 national medal winners**, and **36 international** players (6-Archery, 18-Hockey, 3-Wushu, 3- sepaktakraw, 3-Athletic, 1-World Police Games Medalist and 2-Boxing).

- **In Para World Cup**, our student Rajiv Malik won bronze medal in shooting while Sandeep Chaudhary won Gold and set a new world record in Athletics.
- Two of our Alumni, **Simran** (Boxing) and **Sandeep Chaudhary** (Para-Olympic – Javelin Throw) qualified for Tokyo Olympic.

The various indoor and outdoor activities provided by the Physical Education Department are as follows:

Indoor facility:

- Shooting Range (10 m for Rifle & Pistol) (01-05-2019)
- Multipurpose Gymnasium Hall (01-05-2019) of 7695.22 square feet (used for sports like badminton, tennis, volleyball, judo, wrestling, kabaddi, weight-lifting, power-lifting, basketball and gymnastics)
- Badminton Court (3)
- Hitech Gymnasium
- Wall Bars
- Physiotherapy and Athletic Care
- User rate around 400 for indoor facility

Outdoor facility:

- A world class Hockey Ground and 5-A Side Astro-Turf
- Football Ground (Grass): 179865 Sq. Feet
- Hockey Ground (Grass): 159166 Sq. Feet
- Archery Range: 100614 Sq. Feet
- 400 m Standard Track (Grass)
- Basketball Court (Cemented)
- Volleyball court (2)
- Water Sports Centre (for Rowing, Canoeing & Kayaking)
- Recreational Hall for Chess and Table Tennis

- Sand ditch (for conditioning purpose)
- Handball ground

Around 500 students of the college and local residents of nearby villages use outdoor facilities

The college is also running a “**water sports centre**” established by Panjab University with the permission of the Irrigation Department of Punjab government, where players can do kayaking, canoeing, and rowing.

There are two sports stadiums in the campus namely **Nihang Shamsheer Singh Stadium** (27-01-1975) with a seating capacity of 2500 and **Sardara Singh Sports Complex** (21-01-2003) with a seating capacity of 2000.

The college organizes various tournaments such as inter-college, inter-university, state and national from time to time. Recent ones include: Callaghan cup (Rugby, Oct.-Nov., 2018), Reliance Foundation Youth Sports North Zone (I) Football Championship twice in 2018 and 2019.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 26

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 28.8

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
8.86	10.07	10.13	33.28	117.90

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library brings academic ambience in the educational institutions. Library "The Reservoir of Knowledge" has a paradigm shift from document to information. The library is a living organism consisting of library documents, staff, and Premises organized and functioning to collect, conserve and exploit books. We may say that it is such an ocean whence the streams of knowledge incessantly flow forth to quench the thirst of the knowledge - hungry clientele. The flow of such streams is very diligently controlled by the earnest zeal and submission of the library Staff.

- The fully automated central library building is housed in a state-of-art Seven Floor (at present, two floors functional) building having an area of 4650 square metre.
- It provides a seating accommodation for 250 readers.
- Two Reading halls are enriched with journals, periodicals and newspapers.
- These current sources of information are available for Boys & Girls separately.
- The collection of the library includes:

1. Books – 50824 *including* 7656 Old/Rare books and 1151 Reference Books

2. E-books/journals - 103000+

3. Bound volume of journals - 870

4. Old/Rare books - 7656

5. Reference books - 1151

6.Reports - 19

7.Maps - 03

8.Prized collection of dissertations/ Theses - 03

The library also provides remote access to e-resources under subscription to N-LIST Program of UGC-INFONET Digital Library Consortium.

In addition to the central library each department has its own library to provide books to the needy students.

Details of library automation are listed below:

- Name of ILMS software: **LIBMAN, NEW DELHI**
- Nature of automation (fully or partially): **FULLY**
- Version: **9.1**
- Year of Automation: **2013**

File Description	Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.63

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.60	2.38	2.42	2.19	5.56

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 1.61

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 29

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

- The institution is very serious about the IT facilities provided at the college campus. The IT facilities are frequently updated with the changing educational needs. To provide high speed seamless internet facility, a leased line was installed with 5 Mbps speed in 2011 and updated to 8 Mbps in 2015. Additionally, a second connection with 10 Mbps speed was installed in 2018. These two lines were further upgraded in 2019 from 8 Mbps to 18 Mbps and 10 Mbps to 20 Mbps. Recently, in 2020, the two leased lines have been further upgraded to a speed of 32 Mbps and 20 Mbps making the entire campus fully wifi-enabled. The local area networks from one building to another are radio-linked. Earlier these were connected by CAT-VI wire.
- The institution boasts of three ultra-modern, fully functional computer labs with 100% internet connectivity. The labs were updated with 55 high-end, Dell core i3 desktop computers in 2015. Currently the institution has 149 computers which are in excellent working condition. The fleet of software available in the college was also updated with 38 MS Windows 8.1 Professional licenses, 15 MS Office Professional 2013 licenses and 32 MS Office Standard 2013 licenses in August, 2015. Additionally, 40 licenses of MS Windows 10 were purchased in August 2017 to cater to growing needs of faculty and students.
- Due to the Covid-19 situation, college has upgraded its infrastructure to support e-learning. As a part of online learning initiatives, college has developed its own Learning Management System - LMS (Moodle) in order to accommodate study in current situation. The college has also taken Zoom subscription, a reliable cloud platform to facilitate teachers to take online classes. To upgrade audio and video technologies, the web cameras, microphones, speakers and tripods are also setup that ensures a smooth teaching learning environment.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 17:1

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 162.22

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
88.70	161.95	172.26	150.16	155.01

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- The college has a huge and vast infrastructure of international standards. Spread over twenty-six acres of land, the beautiful campus caters to the ever-growing needs of the students and the faculty. The highly committed administration and the Management ensure that the available infrastructure is upgraded and optimally utilized.
- In every session, various committees are constituted for the maintenance and optimum utilization of physical, academic and support facilities.
- The classrooms remain occupied for the whole day for teaching programmes. The smart classrooms are used not only for lectures but also for audio-visual techniques like showing syllabi-related movies.

- Various laboratories are utilized as per curriculum of the respective courses and these are updated from time to time as per university recommendations. In addition, visits of students from nearby schools are planned so as to motivate them and inculcate scientific temperament among them. The labs are also used for conducting various activities during events like DST-INSPIRE camps, science fairs etc. These laboratories of the college are maintained by the well qualified lab assistants appointed by the college.
- As the computer labs are shared assets, the students may unknowingly expose the lab computers (and ultimately the institution) to security threats, viruses, malware, and more. Therefore, the IT cell of the college is well-equipped to tackle such challenges and to provide a consistent computing environment to the stakeholders. Regular checks are performed against these kinds of threats and the computers are kept well up-to-date.
- The internet, networking services, computers and associated devices in college are maintained by Mr. Sunil Verma (Technical Assistant). However, the college website and ERP section of the college are instrumental in the digitization of the college interface. It is well developed and maintained by college IT cell led by Mr. Jatinder Singh (System Analyst) and his team members Mr. Rajan (Programmer) and Mr. Gajinder Kumar (Programmer) appointed for the purpose.
- The college library ensures the optimum use of the books and journals by the students and the faculty. The reading room is always occupied with students quietly focused on their studies. The activities of the library are maintained by the library staff.
- The college extends its playgrounds hostel/accommodation facilities even to other National and State Level players who visit the college for tournaments, police and school games. The college grounds are used for sports activities not only by our own players but also by players from our sister institutions, nearby schools, village sports clubs, Air Force Station Halwara and Police Games, trials and recruitment rallies. Bishop Cotton Public School Shimla has also been using these facilities. The duty of regular care and maintenance of the grounds, lawns and plantation in the college is held by Mr. Ram Pher (Gardner) and a number of daily wagers hired by the college
- The college auditorium is constantly used for academic functions, National and International Conferences/Seminar/Workshops, Cultural Programmes for University/State level festivals, stage rehearsals and interactive sessions of the students and the faculty with eminent educationists from India and abroad. The sister institutions of the college such as G.H.G. Khalsa College of Pharmacy and G.H.G. Khalsa College of Education also use the auditorium for their functions. The Auditorium and college premises are also used for public functions, elections, election rehearsals, and awareness campaigns by the state and central government departments.
- The Seminar Hall is regularly used for conducting seminars and presentations.
- The college Guest House provides a comfortable stay to resource persons from outside Sadhar.
- The last but one of the most important aspect behind effective execution of the day-to-day affairs of the college is the maintenance staff. The college has been blessed with a dedicated staff and established a dedicated workshop to ensure the smooth running of the regular working in the college premises. The staff is led by Er. Jaswinder Singh (Civil Engineer) and Didar Singh (Superintendent). The construction and regular updating of electrical arrangements is taken care by

the team of Jaswinder Singh, the electrician Mr. Sukhdev Singh, Sukhminder Singh (Mason) and Surjit Singh (Labourer).

File Description	Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 11.27

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
91	329	205	347	343

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 14.29

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
180	371	547	225	258

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 17.23

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
201	593	400	294	450

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.54

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
23	18	127	94	80

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.2.1 Number of outgoing student progression to higher education during last five years

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 95.79

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	13	15	5	3

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	13	15	5	3

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 131

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
11	25	15	47	33

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

- Yes, The College has Central Students' Council. Its members are nominated by the Principal and faculty members by selecting representatives from different groups of students. It consists of all-rounder students (one male and one female) from various departments (Science, Arts & Commerce etc.), N.C.C., N.S.S. Sports and Hostel. It aims to identify problems and requirements of students and find the solution for the same in the interest of students as well as the institution, to bridge the communication gap between the students and the college administration, to maintain discipline and enhance co-operation and on the whole to uplift the academic and overall atmosphere of the college. The institute every year elects student council members democratically.
- Student's Council meetings are held with regularly. Students other than the member of the Central Students Council are also involved in the various committees as per their expertise. These students regularly suggest upgrading the image of the college in society.
- Students are actively involved in the various administrative committees like; Grievances and Redressal Committee, Advisory Committee, Sports Committee, Editorial board, Student Welfare Library Committee, Canteen Committee and Hostel Committee etc. At administrative level, from the process of admission, submission of examination form and scholarship forms, organization of sport events, and assisting in organizing blood donation camp and free medical checkup etc. are smoothly conducted with the help of students Council. The council plays a very significant role by providing proper feedback from all the students to the institution.
- There are specific committees such as Cultural Committee, Excursion/tour & travel committee, Eco club & photography club etc. in which not only students' council but the majority of the students are involved and they actively participate in it. It's an opportunity for them to give back something

to their institute and to society. NSS camps planning and execution thereof can be the best example of student's involvement in our college. Simultaneously, NCC unit is one more model of student's representation in our college in which NCC cadet, participate in Swachh Bharat Abhiyan and do tree plantations in the college premises and nearby villages.

- By participating in various committees, students get exposure of social and corporate atmosphere. It helps to develop leadership skills, team building, decision making, time management, self-discipline among the students and create robust managers for industry. It helps the institute to generate fresh ideas which infuses dynamism in the institute's environment.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 44.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
27	44	47	60	45

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Yes, the college has an Alumni Association namely "G.H.G. Khalsa College Alumni Association",

Gurusar Sadhar, Dist. Ludhiana, which is a registered body under Societies Registration Act. 1860 since 1998. It also has overseas chapters at Surrey and Vancouver in Canada and California in the U.S.A.

- It contributes to the development of the college in many ways. Presently, it has more than one thousand members from different countries. Office bearers are elected unanimously for a term of two years. The college has a database of the final year students, which is updated from time to time. Formal Alumni Meets are such opportunities that enable Alumni to reunite with their friends and faculty members, revitalize their memories and share experiences of their past and present life. At the same time, it also enables us to receive constant updates of our Alumni and to have structured engagements with our Alumni of mutual interests and gains.
- The institute organizes General Alumni Meet on the second Saturday of February every year. This proves to be a great platform for the reunion of old students and retired faculty members. This day is always full of extraordinary emotions. Besides informal talks, rejoicing and emotional expressions, the greater idea is to discuss the all-around development of the institution and the wellbeing of students. It also deliberates upon the role of the Alumni in positive interaction with society through the participation of young students under the guidance of senior teachers.
- Planning is made and generous contributions are encouraged and arranged by alumni in the form of funds, donations, scholarship schemes and monitory support for the infrastructural development. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps.
- Our College graduate and pass outs are also outshining in the world and are taking the name of our Nation to greater heights. The alumni of the college are holding various prominent positions of public importance. They are contributing immensely for the development of the college through their guidance and support. The alumni who are having administrative positions at the state level are associated with the college in organizing community camps and other extension activities.

File Description	Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

GHG Khalsa College has its Central body, **College Governing Council**, as it governs and looks after the affairs of all five Guru Hargobind Khalsa Educational Institutions and thereafter **G.H.G. Khalsa College Managing Committee** governs the affairs of G.H.G. Khalsa College. College Management Committee works on democratic values and every member has full freedom to express their opinions and views in all types of affairs and plannings. The college management Committee is flexible while implementing their decisions. It strives to value the participative decision-making spirit of the faculty which is important to achieve the vision and mission of the institution.

Vision: G.H.G. Khalsa College, Gurusar Sadhar (Ludhiana) and its allied Institutions strive to cater to the educational, cultural, social, moral and spiritual needs of the youth of rural area in particular and public in general and to inspire them with the right spirit of service and sacrifice as taught and practiced by the Sikh Gurus and thus to make them intelligent and useful citizens of the world with a universal outlook. A fine blend of tradition and modernity is the key for the development of human and intellectuals of high order as enshrined in the college motto "Simple Living , High Thinking" (Mann Niwan Mat Uchi).

Mission: Our mission is to promote the college into an institute of excellence and to serve the rural youth by making them suitably employable by providing right type of skills, values and holistic knowledge which is easily available and affordable. The college strives towards integrated personality development of students by providing varied learning experiences, specific knowledge, curricular and co-curricular programmes, extension activities and rich cultural heritage with modern outlook. The institute helps the students to discover their passion, turning them into personally and professionally rewarding citizens.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

- The central body, **College Governing Council**, is continuously taking effective measures to create the environment of growth, and decentralization is one of them. Management is progressive in vision and dynamic in working which brings forth the development in thought and techniques, and delivers the same to the head of the institution through the detailed meetings and discussions.
- **GHG Khalsa College, Managing committee** always takes initiatives to endorse the

decentralization and encourage the staff participation by assigning them the administrative roles. Faculty members do participate in the management process as **two members of the staff are elected as staff representatives** for college managing committee on a regular basis. They present their opinions in the meetings of the Council and participate in every resolution.

- The College Governing Council is the head of the institution, but it takes all the decisions unanimously. The Principal and the faculty work on the details of the policies planned by the committee. Thus the college management is firmly marching forward to **decentralization**.
- The several **tutorial groups** of the students headed by the mentors are also formed to encourage the active participation of the students in numerous fields and make them the integrated part of the college activities.
- Several other staff committees such as **Advisory Committee, Covid-19 Committee, Examination Committee, Library Committee, Discipline Committee, Editorial Board of “Gurusar” (College Magazine), Advisory Committee for Foreign and Other State Students, Sports Committee, Central Student Association, Anti-Ragging Committee, College Development Planning Board, Women Sexual Harassment and Redressal Cell, etc.** have been constituted. The students are also members of many of these committees and participate in the functioning of the committees. Each of these committees plans their strategies and executes them under the supervision of the Principal. These committees provide an effective functioning of admissions, examinations, student welfare, sports, cultural, extension activities, etc. When it is required, the meetings of these committees are also held.

Case Study - The college has democratic, qualitative and participative system. Each unit has legitimate freedom to innovate and motivate within the framework of committee programme. For example, **Library Committee** follows the above mentioned strategy in purchasing books for college library. In this context, first of all a notice is being circulated within all departments for the demand of new arrivals. After discussing the needs of students, all teachers submit the lists of required books to the head of departments. All those lists collected through head of departments scrutinized by library committee and purchased the books. The regular audit and assessment of purchase and expenditure also exercises a check on the budgeted expenditure. Internal audit organization of Punjab Government conducts the **Internal Audit** and **A.G. Audit (Punjab)** conducts external audits of the institution.

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

- Every strategic plan is developed and implemented in accordance with the Mission and Vision of

the institution. All the important decisions for the regular administration of the college are taken by the Principal in the meetings held with the members of statutory committees. After this process, the proposals and plans are submitted to the College Governing Council / College Managing Committee for their approval. Once the proposals are reviewed by the College Governing Council / College Managing Committee, the directions and guidance are given to the Principal for the proper implementation of the plans. The suggestions given by Heads of the Departments and the members of various committees are also considered valuable in the strategic planning.

- For the advancement of library, the Seven floors of library have been constructed to maximize the sitting-capacity of the students and the staff with moderate furniture and new technical library tools.
- To enhance the scientific temperament in teaching-learning process and research area, the focus is given to develop the advanced library skills like the digitalization of library for the easy access of national and international books and journals.
- To promote smooth Teaching Learning Process the institution adopted computerization in office management. In 2003, admission process was computerized by developing in house software. This was only college to submit computer generated students registration and continuation returns in 2003 to Punjab University Chandigarh. The first software was developed in Fox Pro and was designed for Academic fee management and Hostel Fee management that worked very efficiently till 2010. After that tally was implemented to manage the accounting process from 01-04-2019. Library management software titled LIBMAN was outsourced in 2013.
- The institution developed its in-house ERP i.e. Enterprise Resource Planning system in 2017 to make the working smarter and effective. The software is hosted on a local server and made available online through internet connectivity. All the admissions, Fee Management, Student Profile, Staff Profile, Hostel Management, Library Management, Transport Management, Activities and Field Trips Management, Time-Table, Human Resource Management etc. modules have been deployed, and the work is being done efficiently.
- The system of ERP is also helpful to implement effective strategic future plans. That's how, new modules, upgrades and improvements are being made on regular basis.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institute is **affiliated to Panjab University, Chandigarh** and is governed by the College Managing Committee. The **College Governing Council** is the apex body of the institute and President, Secretary, Principal and the representatives of the staff are its members. The Office of the Principal plays vital role in the internal administration with the assistance of HODs and Staff. The Principal guides the College in academic progress, admission, staff recruitment and administrative matters. Administrative Setup of the college has the Principal, faculty in-charges, Superintendent, Head-Clerk, Junior Clerks, Assistants and Attendants. At Department level, all the Departments consist of Head of the Departments, Associate Professors and Assistant Professors. The heads of the Departments are responsible for managing the activities of their respective departments. The teachers are assigned to ensure personal care, attention, guidance, counselling, evaluation and assessment of each student in the class. The foremost part of the college is Library and the structure of the library includes the Librarian, Library Clerk and Library Assistant.

Faculty recruitment and selection procedure is adopted as per the rules and regulations of UGC, Punjab Government, and Panjab University, Chandigarh. Advertisements are published at least in three national and regional newspapers. All the received applications are scrutinized according to the laid down eligibility conditions. After that a comparative statement of the eligible candidates is prepared to call for the interview. A personal interview is conducted by the representatives of management, subject experts and university representatives.

The **two-way recruitment** process is carried out as follows:

Grant - in - Aid: These posts are recruited by the Government of Punjab according to the norms of the University and UGC through panel constituted by Panjab University & DPI.

Non-Grant - in - Aid: These posts are recruited by the College Managing Committee of the Institute in accordance with the norms of the University and UGC through panel constituted by Panjab University.

The promotion of employees is done in accordance with the rules and regulations of the UGC, Punjab Government and Panjab University, Chandigarh.

The **Covid-19 Committee** has been established to aware the students about the ill-effects of this pandemic. The **Sexual Harassment Committee**, **Anti-Ragging Committee** and **Disciplinary Committee** have been established to redress the student's grievances. Mechanisms for grievance redress are:

- a) The students can directly approach the Mentors, Head of the Departments and Principal for the solutions of their problems.
- b) The students can put their complaints in writing in the suggestion box which has been kept in the administrative block. The box is opened periodically and appropriate measures are taken by the authorities.
- c) The Central Student Association is also there to help the students. The association receives grievances of the students and resolves them.

Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off the campus.

The college has a registered Alumni Association which contributes in the functioning of the college for the

better future.

File Description	Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has set up well-established principles and regulations for the welfare of teaching and non-teaching staff. The governance structure of the institution conveys total transparency at various levels in the organization. Innumerable welfare measures are executed to assist the staff. The critical staff welfare measures are recorded underneath:

- Implementation of **Contributory Provident Fund (CPF), Leave-Encashment and Gratuity** schemes has also a provision to give to the retired employees on the very day of retirement without any delay.
- **Grant of promotions** as per norms.
- Implementation of **pay revisions**.
- **Group insurance up to 10 lakhs** for both Teaching and non-teaching staff.

- The employees whose monthly salary is less than 20 thousand have **Employees State Insurance Corporation Scheme** as per rules of the Government of India.
- Various leaves such as **vacations, casual leave** and **maternity leave** are available for teaching and non-teaching staff.
- **Duty leaves** to staff members to attend various Training Programmes /Refresher Courses /Workshops /Seminars etc.
- College also provides **TA/DA** for academic and official works.
- Distribution of **Covid-19 related preventive items i.e. Sanitizers, Face Masks, Soaps etc.** among the Class Fourth Employees.
- The college has established a permanent centre for **Covid-19 Vaccination.**
- The college organises **Health and Covid-19 Check-up** Camps for Employees, Students and Community.
- College provides **uniforms to class fourth employees** once in every three years.
- The institution appreciates faculty on acquiring higher qualifications and special achievements.
- The institution organizes professional development/administrative training programs for teaching and non-teaching staff.
- Under **Mentor-Mentee Scheme**, every faculty member adopts one member of the non-teaching staff of the institution whom he/she provides every kind of help and guidance such as Health, Education or any other family matter, etc.
- **Free transport facility** for teaching and non-teaching staff.
- Purified drinking water is provided round the clock.
- Canteen at subsidized food price.
- Parking facility for the staff.
- Faculty meetings.
- College provides other facilities to its staff like; Hostel, Residence, Gymnasium and other sports facilities.
- College also gives special fee concession for employee wards.
- At the doorsteps of the college campus, there is a well equipped Government Hospital run by Punjab State Health Corporation which provides medical facilities to the students, staff and hostel residents.

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.62

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	5	2

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 27.53

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
69	27	8	6	9

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

- For the purpose of evaluation, College has prepared its own **Self-Assessment Proforma** as per the academic instructions and guidelines given by UGC, Panjab University Chandigarh and Punjab Government in which the performance of the faculty is evaluated on the basis of teaching, research, participation in co-curricular and publication work.
- This Proforma is distributed among all the faculty members at the beginning of the session. Every faculty member provides complete information of his academic, cultural, sports, research and other activities of the previous years. After that, the Proforma is evaluated by the head of the department. Finally, the same is approved by the Principal after the proper examination. After the evaluation, the faculty strengths are appreciated and remedial measures are suggested for the weaknesses. The faculty members are encouraged to participate in national/international conferences, seminars, workshops, FDPs and publish the research papers in national/international journals. They are also

facilitated to organise national/international seminars, workshops, extension lectures, conferences, etc. Thus, this Self-Assessment Performa helps to improve and strengthen the teaching-learning process.

- In the same way a self-assessment proforma for non-teaching staff is being prepared for the evaluation of their works. This proforma is distributed among all the non-teaching staff in the beginning of the year. Every non-teaching staff member provides complete information of works and activities of previous year. This proforma is being evaluated by the office-superintendent and finally approved by the college principal. After that, remedial measures are suggested for future progress.
- The feedback is also taken from the students to review the performance of the teacher in class. The student suggestion box can also be considered a proper mechanism to evaluate the performance of the teacher.
- These evaluations help everyone to be accountable, alert and motivated, and also play an important role in the promotion process.

File Description	Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- Institution follows the proper mechanism to conduct the **internal and external audits**. To reflect the effective and fair financial system of the institution, internal and external audits are conducted regularly.
- College has permanent Chartered Accountant for preparing financial reports and documents, maintaining & reviewing financial records and providing financial opinions to the institution.
- Every year college has prepared its financial report and also being discussed in the **Budget-Meetings** of College Managing Committee. After detailed discussion, the financial report is being finalised by the College Governing Council.
- **College Bursar's** primary function is to look into Authenticity/Arithmetical accuracy of financial Transactions.
- The Internal audit organization of Punjab Government conducts the internal audit of the institution. In the same way, **A.G. Audit (Punjab)** conducts the external audit of the institution. Both above mentioned govt. bodies conduct financial audits on regular basis. Before conducting audit, the

institute is informed by them. After auditing, a detailed observation statement is sent to the institution. Then college analyses the statement and tries to improve all the deficiencies. Subsequently, during the next audit, all the observations/suggestions of the previous audit are taken care of and implemented, and conveyed to the audit agencies.

File Description	Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 9.66

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.37	3.7	3.13255	0.40	.062

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

- The institution has an excellent infrastructure rightly called “**A Wonder in Rural Setting**” by **Sh. Prem Bhatia, Chief-Editor of The Tribune**. This great infrastructure not only fulfils the basic needs of the students and the staff but is also a blessing for the inhabitants.
- This institution has two extensive halls i.e. Seminar Hall and Nihang Shamsheer Singh Hall. All the meetings, seminars and awareness Programmes are organized by the college in these halls. Besides this, several government and semi - government institutions also organize various functions in these halls without any cost. These unique buildings also provide great support to the non-government organizations which organize the social welfare functions.

- The private organisations also perform many **social activities** at nominal charges. The Indo-Tibetan Border Police which is one of the five Central Armed Forces of India organized its recruitment exam on March 24, 2019 in the institution where One Thousand Eight Hundred (1800) students from other states of India also participated in this exam.
- The institution is one of its kinds in Punjab in the fields of sports. Well maintained and modern shooting range and Archery ground was built in the previous years which has created many national shooters for the nation and become the centre of attraction for the youngsters who are keen to learn the skills of shooting and archery at nominal charges. The institution also has well maintained playgrounds for the sports activities where Panjab University, Chandigarh organized many tournaments of Football and Hockey frequently in past many years.
- **All India Rugby Championship 2018:** The 12th edition of All India Rugby Championship 2018, popularly known as the **Callaghan Cup** was also held in the institution. The well-known environmentalist and social reformer **Sant Balbir Singh Seechewal** was the chief guest on this occasion.
- **Reliance Football Cups :** The famous Reliance Company of India organized Reliance Football Cups on November 27 to 30, 2018 and December 02-05, 2019, Where several Football teams of different states participated.
- The playgrounds are used by **Kendriya Vidayalya** and other government schools for their sports activities. They are also utilized by the local people for morning walk and to enter the college premises, passes are issued to them.
- The Botany and Zoology departments have developed Biological Society which encourages the students for beekeeping to produce honey for commercial benefits. This society also prepares **Bio-Compost fertilizers** with the use of waste material which improve the structure of the soil and increase its ability to hold water and nutrients, and the gardeners use it to enhance the greenery and natural beauty of the institution. The fertilizer is also sold in the surrounding areas and the earned income is used for the welfare of students.
- A Punjab Police Recruitment Awareness Camp was organised by district Jagraon Police at G.H.G. Khalsa College, Gurusar Sadhar. This recruitment drive was headed by S.P. Gurmeet Kaur, who is herself an Inter-National Football player of this institution. More than 150 youth from the surrounding areas participated in this camp.

File Description	Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance cell has contributed significantly for institutionalizing the quality assurance strategies and process.

Eco-friendly and Energy conservation efforts

With the suggestions of IQAC, the college management has made eco-friendly efforts.

1. IQAC has issued suggestions for water conservation.
2. To reduce wastage of water, sprinkling system of irrigation has been laid down in the college play grounds.
3. Special attention and emphasis is being laid on the green environment and well-maintained lawns and flower beds in the college.
4. Also, special efforts are being made to make the college campus pollution free by less use of automobiles.
5. Serious work is also being done to make the college paper-free by promoting online facilities.
6. The practice of conducting **Annual Green Audit** has been started in the college.
7. In addition to all this, the institution has well maintained **Botanical Garden with biodiversity**.
8. To save electricity, **24 solar panels** have been installed in both Mata Ganga Girls Hostel and Guru Hargobind Boys Hostel.
9. Special efforts are being made to make aware by putting a message to save electricity on every switch board of the college.
10. As college **classrooms are airy and well lighted** that they hardly need any artificial lighting.

Efforts to provide equal opportunities to women along with the introduction of new professional course

On the advice of IQAC, The college management has started various professional and vocational courses to provide equal opportunities for women.

1. Two vocational job oriented courses **B.Voc. (MLT)** and **B.Voc. (FPQM)** were started from 2016-17 session so that women could also be provided opportunities in such areas.
2. The management has started **B.A.B.Ed. (4-year integrated course)** from session 2016-17 to

provide more opportunities in field of Education.

3. The success of Indian women in sports is well known. Two new professional Courses **B.P.Ed.** and **M.P.Ed.** have been started from 2016-17 session with a view to providing big opportunities to the women of this rural area in the field of sports.
4. For the successful implementation of these courses, the college management provided well-furnished laboratories and advanced sports infrastructure. This infrastructure not only full fill the basic needs of students and staff members but also became a blessing for the native people of surrounding areas.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Promotion of the use of new Information Technology

On the advice of IQAC, special attention is being given on the promotion of use of Information Technology.

1. The faculty members are encouraged **to utilize the modern Information and Communication Technology (ICT) tools** such as smart class rooms etc.
2. The college aims to create and disseminate knowledge through ICT methods, which will empower the faculty and students.
3. Special **Faculty Development Programmes** are being organized for mastering Information Technology techniques.
4. The administration encourages faculty members to participate in Faculty Development Programmes in order to be abreast of the recent trends in technology and create an environment to appraise the students with the new technologies
5. The **Central Library** has been completely revamped in terms of infrastructure and accessibility to resources. Library management software (LMS) has also been introduces to enhance library services.

Periodically review and continuously up gradation of the quality

IQAC has implemented a regular system for review and up gradation of the quality. The institution constantly strives to achieve excellence in teaching-learning outcomes.

- 1.The college conducts **Annual Academic Audit** and takes an appropriate actions to improve the quality of education.
- 2.As faculty plays a major role in providing quality education, review of quality of the faculty members have been done once in a session. For this, A special duly filled Self-appraisal Performa is presented by every faculty member.
- 3.Faculty is particularly motivated to pursue research and attain proficiency in their field.
- 4.To evaluate the Teaching-Learning process, Feedback is taken and analysed on regular basis.
- 5.To make the teacher-pupil relationships successful, Parent-Teacher Meetings are organized on regular intervals. In these interactions, parents are informed about the performance of their wards and parents are asked for advice on quality improvement.
- 6.For effective teaching, Internships, projects, assignments and presentations are made mandatory as part of the courses in order to motivate the students to gain practical knowledge and to own necessary skills which are required for their profession/career.
- 7.The unitization of the syllabus has been accepted as a continuous process.
- 8.On the advice of IQAC special Peer Teaching And Remedial Classes has been arranged to help slow learners.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

G.H.G Khalsa college, established in 1948, is a co-educational institute being run in the back country area of Sadhar, to cater the needs of education of rural population without discrimination. Girls contribute to 48% of the total institutional strength. Numerous activities are organized, throughout the year, to promote gender equity . Some of which are mentioned below:-

Teej Celebrations

Teej or Teeyan are celebrated by all the females of college in the month of 'Savan' every year.

Lohri Celebration

Lohri is celebrated on 13th January each year as "Dheean di Lohri" to raise awareness about gender equality and women empowerment.

Women's Day celebration

Women's day is celebrated every year on 8th march to celebrate the achievements of women in various fields.

Seminar

A seminar on "Role and Status of Women in colonial Punjab: Religion, Society and Politics" was organized by the Department of History on 26th November 2016.

A one day state level seminar on "Rights of Women and Divyangjan" was organized by the women cell on 7th March 2020.

Reservation and Scholarship for Single girl child:

There is reservation for single Girl Child Student in some courses where the seats are limited.

Safety and Security:

Frequent patrolling is done by the teaching faculty and security personnel across the campus.

CCTV Camera's :

A total number of 45 CCTVs are installed at various locations in the campus to ensure the safety and security of students.

Grievance Redressal Cell:

- A Grievance Redressal Cell is working effectively in the institution to find solutions for problems like mental or physical harassment etc.
- Complaint boxes are installed at various locations.

Women & Sexual Harassment Redressal cell:

- College has an efficient Women & sexual harassment redressal cell, which redresses, the complaints of students and faculty regarding any type of harassment.

Anti-Ragging Cell :

- The institute has an Anti-Ragging Cell, which keeps a check on the ragging and exploitation of new comers in the institute.

Bus Service:

- Girl students are given the privilege to commute to the college with a special bus service provided by the college.

Hostel:

- Safe and homely stay for girls and boys in the hostels with excellent mess and geyser facilities are provided.
- Check in and checkout time registrations are mandatory.

Counseling :

- There is an effective counseling cell and Yoga classes are being run to ensure psychological support of the students.

Common Room :

- The college has separate common rooms with attached washrooms for boys and girls.
- A feminine pad vending machine is installed in the Girls Common Room.
- A feminine pad incinerator is installed in the girl's washroom.

Day Care Centre :

- A well-furnished day care center has been established in college premises to provide supervision and care of infants and young children during the day time.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid waste management:-

Waste is segregated by the house keeping staff and accumulated at central collection points. These collection points are cleared from time to time and are overseen by the scrap disposal committee.

- Wooden scraps and bits found on campus, are used in mending damaged furniture and making new furniture in the workshop, being run in the college campus.
- Paper waste and Plastic is sold to vendors for recycling at regular intervals.
- The food waste from hostels and residential colonies is used to prepare compost which is used in the gardens of the Institute.
- Surplus food from the hostels is given to labour and multitasking staff working in the campus.
- Leaf litter from trees and lawns is collected from the campus and is used for vermi-composting, manure thus obtained is used in the campus gardens.

Biomedical waste management:-

- The used needles are disposed of in the white sharp container instantly after use.
- The waste is segregated in Red, Blue and Yellow colored dust bins.
- The biomedical waste, produced by the Medical Lab Technology Department is collected by “Medicare Private Limited” on a regular basis.

E-Waste Management:-

The scrap disposal committee oversees the disposal of e-waste. It is sold to e-waste vendors from time to time.

Hazardous chemicals and radioactive waste management:-

- Prefer to use highly concentrated solutions and solvents in diluted form
- Strict use of fume cup window for harmful gases like Bromine, Nitric acid, Sulphuric acid etc.
- Reuse of solvents by adopting various recycling processes in the labs.
- Green chemistry strategies are used to reduce hazardous waste.
- A few radioactive sources (Beta, Gamma ray) are used in UG and PG Physics labs to perform the experiments like Gieger-Muller counter and Scintillation counter. The radioactive sources are kept inside thick lead containers as per the safety recommendations. The sources are safely returned to the manufacturer as and when their activity becomes too low.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards

5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute regularly engages in initiating activities focused on creating an inclusive environment, imbibing values of unity in diversity.

- To create and maintain an inclusive and respectful work place for faculty and students, regardless of diversity, belief or non-belief, the Institute establishes policies which clearly state that discriminatory and harassing behavior will not be encouraged and accepted in the campus.
- The entry at any level (employment/admission etc.) is irrespective of caste, creed or religion. Students in the college belong to various ethnic communities. Academically they are also given

choice to opt for the subject HCP instead of Punjabi, apart from a choice in the medium (Hindi/Punjabi/English) of their examinations, as per the curriculum of Panjab University.

- All the religious and cultural festivals are celebrated and encourage participation from the students and employees of diverse identities.
- The Espiritu Mexicano Danza Folklorica “A multicultural festival” was organized in the campus in session 2016-17.
- Another Multi-Cultural Festival was organized in session 2017-18 on occasion of the 70th anniversary of the establishment of the college. The fifteen member delegation from Costa Rica visited the college premises as the part of the cultural exchange program. An energetic performance was given by the team from Costa Rica group.
- Students actively participate in NSS, NCC Camps etc. which are helpful in inculcating respect & values for ethnic prosaic & cross culturalism.
- The Institute takes initiative to provide an inclusive environment to the employees and socio-economically weak students.
- Students are given financial assistance in the form of various scholarships both at the government (SC/ST/Minority etc.) and the Institute level (Merit scholarship, alumni scholarship etc).
- Students from the orphanage Swami Ganga Nand Bhuri wale children’s home (Talwandi) are given education in the institution with maximum concession.
- To make education accessible to the students, a Book Bank was established in 1976 with the financial assistance from the University Grants Commission
- Fourth class employees of the institute have been provided residential accommodation in college premises at very nominal rent and free water supply.
- A staff welfare society has been working in the institute since 1978 which collects 200/- rupees per month from each member of the society, apart from providing financial loan at minimal interest rates with the provision of flexible installments.
- The institute provides Health insurance/ Accidental Bema policy (Group Personalized Accidental Insurance since 2013) cover to the teaching and non-teaching staff from Tata AIG General Insurance Company Ltd.
- Employees with remuneration of less than 21,000 are covered under ESI insurance scheme since September 2019.
- The festival of Vaisakhi which signifies the harvest season in northern India was celebrated on 13th April 2021.

File Description	Document
Link for any other relevant information	View Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

- The Institute provides a secular environment to students and employees by establishing certain policies to protect their Fundamental rights, to preserve individual liberty and democratic principles based on equality of all.
- The institute works on the Principle of non-discrimination or fair hiring regarding admission and jobs. There is no discrimination exercised on the basis of race, religion, sex, disability, caste, creed and gender.
- The reservation of seats is governed by Punjab University/Punjab Govt. Regulations.
- At the same time every individual is provided equal opportunity and equal treatment in similar circumstances. Committees are made effective by adding representatives of staff and students.

Commemoration of National days: -

- To motivate the students to abide by the constitution and respect its ideals, Independence Day and Republic Day are celebrated in the college premises.
- To applaud the martyrs & freedom fighters Independence Day, Republic day and Martyrs' days are observed in the institution.
- The students are motivated to use their fundamental rights of casting their vote in the democratic system by taking the oath. National Voters Day is celebrated in the college.
- "Vigilance awareness week" about how to be observant in daily activities like internet banking, online purchasing etc. was organized in the college.
- "Make in India" a seminar sponsored by CDC , PU was organized in the college premises.
- A lecture on Election awareness was organized by the college.
- Teaching and non-teaching staff routinely perform the election duties of PRO, APRO, PO in lok-sabha, vidhan-sabha elections and others regularly as allocated by the government.

- The college was designated as the `Site Investigator` under ICAR funded project `UTSHAH`. Addressing of Farmers Suicide through Capacity Building of Farming Families by PAU, Ludhiana.
- To spread awareness regarding the social responsibilities, students are indulged in activities like Road safety campaign, Consumer Right campaign, vigilance awareness campaign, Swachhata Abhiyan, Atma Nirbhar Bharat & Fit India movement campaign.
- Webinars were conducted on Covid-19 along with a demonstration session comprising of the distribution of masks and sanitizers in the campus.
- The college was involved as a COVID-19 testing centre on 2nd and 3rd September and 2nd December 2020 & as a Covid vaccination center from 10th May 2021 onwards by the Punjab Health Department.
- Small savings promotion programme & psychological testing for school children were conducted with the aim of sensitizing young children regarding savings & psychological wellness.
- A police recruitment awareness training camp is being run from 2nd June, 2021 onwards in collaboration with Punjab police to train the local Youth for the physical exam of Punjab Police recruitment.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Consumer Rights Day

15th March – World Consumer Rights Day (WCRD) is celebrated annually by the commerce department in the college campus to assure awareness regarding consumer rights that must be protected and respected.

Independence Day & Republic Day

15th August – Independence Day and 26th January – Republic Day are celebrated in college premises with a flag hoisting ceremony every year. The spirit of patriotism is highlighted among the students by creating a feeling of responsibility towards the community and country.

Basant Mahautsav

Basant-Mahautsav is celebrated every year by the department of music. Students irrespective of any diversity participate in this event with great enthusiasm and zeal.

R D Burman Day

To pay tribute to the great legend R.D.Burman a musical eve was organized by the Music department in the college campus.

Festivals

All the festivals are celebrated with zest and zeal in the campus. Literary festivals, Gurupurabs – anniversaries of Sikh Gurus are celebrated every year with great enthusiasm. Various activities like Akhand-path, Shabad-Gayan, Religious book exhibition and turban tying competitions, Langar (a community meal) etc. are organized on the campus. Institute had a grand celebration on the 550th ParkashPurab of the first Sikh Guru Nanak DevJi (2019).

World Food Day

World Food Day is celebrated with a view to looking forwards to the future we need to build together with the theme “Grow, Nourish Sustain, together our actions are our future”.

World Environment Day

World Environment Day is celebrated to create awareness and action for the protection of the environment.

National Press Day

A seminar celebrating the National Press Day was organized on ‘Modern Day Journalism: Current Scenario & Challenges’ in association with the Raikot Press Club at the college campus.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1.Sports Centre of Excellence

Objective: - Sports is not only a means to achieve mental and physical health but also a provision of turning dreams into reality. The inception of the Centre of excellence was aimed at:

- Producing world class elite athletes from the College and surrounding villages.
- Fostering the development of lifelong sports activities across a range of population groups.
- Enabling low-participation groups and disadvantaged populations to partake in sports and physical activity.
- Empowering communities to provide opportunities for participation in a variety of local programs and events.
- To support schools in providing a diverse range of opportunities for participation in sports.
- To promote linkage between clubs, schools and communities.

The Context:

The Sports Centre of Excellence was a Project which needed world-class infrastructure. Though, the college has a very spacious campus, the Sports complex was to be constructed according to the specified guidelines and the proposed site plan, was at the place where the residential flats of staff members existed. It was a dilemma for the management, how & where to adjust these families of staff members, because the families had their own apprehensions about shifting outside the safety and security of the campus, even for few months. So keeping in view the rehabilitation of these employees, the management renovated the flats which were not being used. Apart from this some guest houses were converted into residential flats at the earliest, so that no family feels harassed. The project was delayed from its completion deadline. When the

management got a satisfactory response from the resettled families the project was brought into existence.

The Practice: Lack of infrastructure is one of the most important factors for the apathy of the sports in India. Since infrastructure is necessary for training and organizing games, its non-availability and its access to only a few sections of the society, have adversely impacted the sports participation and the quality of sports persons. The college is the first choice and a dream destination for the budding sports talent all over the region because the institution supports and nurtures talent in youth by providing them the best of the infrastructure, equipment, coaching facilities and competition exposure. The College is enriched with the following sports facilities:

- An indoor shooting range (10 mtr, for rifle and pistol)
- A football ground(grass):179865 Sq feet
- A hockey ground5-A side astro turf
- Hockey ground grass:159166 Sq feet
- 400 mts Standard track
- Basketball court cemented
- Volley ball courts (2)
- Badminton courts
- Archery range: 100614 ft.
- Open Gym Facility
- Wall Bars
- Multipurpose Gymnasium
- Water sports center
 - Bishop Cotton School, Shimla organized their annual football and hockey camps in the college.
 - Indian Navy Water Sports team Camp was organized from 06.08.18 to 02.12.18.
 - MOU's have been signed with five different Schools.
 - The teams of various colleges have received training for water sports in the Water Sports Centre i.e Khalsa college Ludhiana, MCM DAV College,Chd, DD Jain College, Ldh, Khalsa College,Sec- 26,Chd, Baba Kundan Singh College, Muhar, SD College, Chd and Govt, College, Sec -46,Chd.

Sports persons from Manipur, West Bengal, Bihar, Jharkhand, Uttrakhand, UP and J&K are seeking training & studying in the college.

The timings for trainings of various games are flexible and in accordance with the schedules of the students studies. Training is provided by trained experts who themselves have earned a good repute in the concerned game. The college Sports Complex provides extension services to the community. The record of the visitors is maintained by issuing a gate-pass and keeping a record of their arrival and departure at the Campus main gate.

Evidence of success: The practice has a positive impact on the performance, physical abilities and attitudinal changes among the beneficiaries. The review indicates that the center has been successful in producing a long list of players with National and International repute.

Participants of 18th Asian Games held in Jakarta ,Indonesia (2018) are listed below:-

- Purohit Baroi (Kayaking)
- Anjali Bashishth (Canoeing)
- Dolley (Sepaktakraw)
- Nazis Mansoorie (Canoeing)
- Manisha Kumari (Sepaktakraw)
- Sandeep Chaudhary set a new World Record in Javelin Throw at Asian Para Games, Jakarta, Indonesia (2018).
- The Institution is serving youth not only at the local level but our catchment areas extend beyond the boundaries of the state. Students from Rajasthan, Haryana and Himachal Pradesh are also being benefitted from the infrastructural facilities available at this institution. In addition, students from 40 neighboring schools have participated in various tournaments in the college. The facilities provided to other Institutions are listed here:
- Simranjit Kaur qualified for junior World Cup Archery Championship in 2018.
- The college has won 122 medals in International, National and All India Inter- University level competitions. The medal tally is:-

Year	Medals
2016-17	35
2017-18	55
2018-19	13

2019-20	13
2020-21	06

-

Apart from the above the College has also bagged a large number of medals in Inter-College level competitions. The Center of excellence has also produced Elite athletes from trainees who are not studying in college but only get training here.

- Another feather in the cap is that Sports Authority of India has signed an MOU with the college in November 2020, referring the college as an 'Academy' for bringing excellence in sports.

Problems Encountered and Resources Required: The practice had its own complications. The first basic problem encountered was the availability of coaches for games like archery, shooting and water sports as infrastructure and facilities for these games are not available in the region. So, the coaches were employed from other states and, they were provided free boarding and lodging in the hostels. The second problem was, the permission for using the Abohar canal for the water sports activities, from the Department of the Irrigation, Govt of Punjab. The Abohar canal runs next to the college campus and was the only accessible water body near the college premises. The existence of the water sports centre lied on the positive nod of the Irrigation department, which was very essential but seemed impossible due to the hesitation of the department. The institute had to pass through various hurdles to create first of its kind water sports centre in Punjab.

2. Adoption of Non-teaching Staff Scheme

Objectives : The non-teaching employees are the real backbone and support of any institution. Their physical and mental well being affects the output generated by them. But as in general, it is observed that these staff members belong to the lower socio-economic class. They are less educated and hence are not able to tackle their problems with competence. To aid, these members, this practice was augmented. This was a novel practice but before it was introduced, it required the consent of the teaching and non-teaching staff members. As a result, the administration arranged a meeting among the teachers and non-teaching faculty to discuss the matter and the implementation of this exercise. This practice intended to break the barriers which resulted in inhibiting the mental health, wellness and overall growth of the non-teaching employee and his family. This value inculcated generosity and a sense of social responsibility among the teaching faculty.

The Context: The noble objective had its own type of problems. So, after a number of discussions with the all concerned, the college set up its mind to do maximum possible efforts to help these people lead a stress free, healthy and happy life.

- After comprehensive deliberations with teachers and the management, it was decided that all the non-teaching employees should get this benefit.
- This practice also helps understand the struggles, stresses and strains these people go through without sharing their pain, and at times land in the hands of wrong people who can misuse them.
- Awareness regarding higher studies for themselves or their children becomes the responsibility of the adoptive employee.

- If they face some sort of problems like serious health issues, family problems, studies, wellbeing of their children and If the adoptive employee cannot handle the concern alone, then the matter is brought to the notice of the Principal and other concerned committees and a positive solution is sought.

The Practice: The adoptive teacher and the adoptee, meet on a regular basis on the working days if necessary . It is compulsory for every adoptive to keep in touch with the concerned adopted member.

There is specific proforma maintained by the adoptive member which carries the details of the Adoptee. The details consist of the name and the department of the adoptive and the name of the Adoptee, Designation, and Residential Address, details of his / her spouse. The details of children also include special interests of the children skills, curricular activities, choice of subjects and ambition. These details help the adoptive to get a deeper analysis of the psycho social development of the child. A follow up chart is also maintained which includes the details of every meeting between the adoptee and the adoptive in a hierarchy .These meetings are a regular feature of this practice.

The support provided to the Non-Teaching employees include an assortment of social support in the form of emotional nurturance, informational support like advice, creating a sense of belonging making it a family affair and tangible support in the form of financial assistance which is provided at the times of some traumatic events and it is perceived that the person is going through a financial crisis due to expenditure related to the treatment etc.

All the faculty members go in for a free medical check-up at the Medical Camp which is organized annually in the College Campus. Free medicines are provided in this camp. It becomes the responsibility of the Adoptive member to guide the adoptee regarding further treatment, arrange for a appointment from a specialist and regular check-ups if needed for effective management of chronic diseases.

On the educational front, the adoptee's and their children are also provided educational guidance and support .This is needed because individuals differ on intellectual abilities, interests, motivation and aspirations about which the adoptive already gets to know from the details about the children of the adoptee. Guidance and help is rendered to the adoptee's children regarding admission to certain courses in the campus where their children are given a concession of 50 percent.

And if needed they are provided guidance regarding admissions in the schools or courses appropriately, according to the interests of their children outside campus.They were also made aware of importance of virtual classes in the time of Covid pandemic.

Evidence of Success: Improvement in the adoptees psycho-social atmosphere was observed through interactions and communication skills.. Establishment of a vibrant relationship between teaching and non-teaching staff has developed which has provided a congenial atmosphere in the campus. There are a few examples i.e. Mr. Sanjay, who works as a sweeper, was utterly disturbed due to the instant illness of his wife (Suffering from severe cholecystitis). As he brought the matter to the notice of the adoptive, he was given a financial help of Rs. 10300/- for Cholecystectomy, apart from being guided at the best place of treatment. Sanjay's wife was operated upon and is absolutely fine now. Mr. Nirmal Singh, a peon was very much in distress due to the sudden fatal accident of his son in law (who is bedridden due to the spinal injury).The matter was noticed and immediately a help of Rs. 67000/- was collected and paid as the hospital bill. Now Nirmal Singh is in a better condition and psychologically strong enough to accept the

reality. The entire staff of G.H.G Khalsa college was fully vaccinated for Covid-19 in the vaccination camp organized by the college itself. The above efforts resulted in an improvement of the atmosphere of the college with better group cohesion, a fostering environment and more productivity.

Problems encountered and resources required: The diversity in the human background and upbringing does affect his mental makeup and it takes time to confide in the person who is a colleague but still a total stranger to a person's personal life. In the initial stage, behavioral traits like introversion, indifferent attitude and a feeling of embarrassment were the problems encountered. Some of the members of the non-teaching staff were reluctant to this idea as they felt that this was a dis-respect to their privacy. The college had to overcome many of these impediments to persuade the staff members in favor of this practice. It took time for the non-teaching and teaching staff to reach a level of intimacy and acceptance which was essential for the success of this practice. At present, the situation is such that all the non-teaching employees have an adoptive member.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

“A wonder in rural setting” as mentioned by The Tribune (Newspaper) in the editorial by Mr. Prem Bhatia, the college education is based on values enlightened by the Moto “Mann Neeva Matt Uchi” (Simple Living High Thinking). There has been relentless effort for all round development of the college. Goals are defined through its vision to make the college a center for excellence in every field. Vision and mission of the college is to provide better education for the youth advancing towards the world leader nation-India. Initiated as a Gurmukhi pathshala in the premises of the village Gurudwara, with the blessings of Guru

Hargobind Sahib and Nihang Shamsheer Singh, the pathshala gradually transformed into an undergraduate and then a post graduate institution. The college is enriched with 08 UG courses, 09 PG courses apart from vocational courses in Medical lab technology and Food processing and quality management.

Since, most of the students come from socio-economically backward families with an average academic caliber there have been efforts to make them skilled for various professions, to earn a livelihood. Simultaneously the college authority takes the endeavor for academic excellence of the students with a high potential.

The campus is spread over 26 acres of land. As per requirements the college creates necessary infrastructure systematically and continuously keeping in view future vision. The college provides excellent infrastructure with 48 class rooms, which are full of natural light, spacious and very well ventilated. The college also provides separate staff rooms for each and every department and a common staff room as well. Apart from this there are 2 common rooms, 1 seminar hall, conference hall, library building, reading rooms, an administrative block, staff quarters for the teaching and non-teaching staff, the Principal's Bungalow, girls and boys hostels and above all an indoor shooting range and gymnasium are a part of the infrastructure of the college.

To cater the academic needs, the college gives priority in providing better infrastructural facilities. The college has various laboratories for subjects like 03 physics labs, 03 chemistry, 01 psychology lab, 01 botany lab, 01 zoology lab, a language lab, 03 computer science labs, 01 medical lab technology lab, 01 food processing lab and 01 music room.

A Centre for IGNOU was established in the College Campus (Indira Gandhi National Open University) in the year 2014. This center provides educational access to people who are unable to get regular education or cannot attend college anyhow. Since its induction the center has produced 1768 under-graduates, post graduates and certificate and diploma holders in all.

The college has a fully equipped gymnasium for the all-round development of students. An indoor shooting range (fully AC) is available for staff and students. The college has a basketball court, badminton court, a hockey astro turf and two natural turfs. The college has a water sports center established with the permission from the Panjab irrigation department. The water body used for water sports is the branch of Abohar Canal which runs next to the college campus. This centre has resulted in producing international level women rowers and canoers which was a distant dream for the people of this area.

Students are trained and motivated to take part in various games. Lucrative incentives like, free boarding lodging and education are provided to the meritorious sports persons and academic achievers as well. Apart from this, free track suits and sports kits are also provided to the winners to boost their confidence. Sports Authority of India has signed an MOU with college for promoting sports participation and training in the area.

The major bulk of students including girl students are coming from the villages in this district and the neighboring districts as well. Hence, the college has well-structured hostels for girls and boys with all the modern amenities. As the institute caters the need for more than 300 villages of the area in providing higher education, it has started a bus service for the girl student with a pick and drop facility from their villages to the college campus at a very nominal fee. The college has 6 buses which run to and fro on various routes of the area.

The Institute also takes special care in counseling the students on various issues like gender equality, gender sensitivity, mental health and wellness etc. The faculty members keep in touch with students providing them with the best of a fostering environment so that none of the barriers can hinder their education and exposure.

Conduct of carrier guidance and counseling activities is a regular part of the curriculum which helps students to acquire potentials to mould them according to their future goals and ambitions.

Usage of power point presentations, E-learning resources, models, charts, smart-class rooms is done.

Conduct of assignments, tutorials for mentoring, class tests, group discussions and presentations are encouraged.

Remedial classes for slow learners so as to improve the learning skills of the students are conducted regularly.

To impart social responsibility and leadership qualities, NCC and NSS conduct regular activities like blood donation camps, Sawachhta-abhiyan , tree plantation, traffic safety drives and rallies and awareness drives.

The effective IQAC motivates the faculty to adopt an innovative process in teaching learning process. The innovative teaching approaches which are a combination of traditional lecture method along with other methods help the young minds to increase their learning capacity.

Our commitment as responsible stewards of the extra-ordinary campus is blessed with a devotion to ensure bio-diversity, eco- consciousness and reverence for the gift of nature.

Taken together these strengths have contributed in ample as measures towards the creation of a culture in the college campus that is uniquely our own and it energizes us all in what we do and knits us together in an education community.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The Governing Council has continuously endeavoured to translate the idea enshrined in the college motto “Simple Living and High Thinking (Mann Niwan Mat Uchi).

- The institution presents a unique example/model for others in this region for its development, which is mostly attributed to availing the financial assistance rendered by apex body i.e. University Grants Commission under various schemes/projects.
- Infrastructure for academics, sports and co-curricular activities is not only adequate but also par excellence, i.e. two stadia, six-a-side hockey AstroTurf, indoor shooting range & gymnasium, archery range, auditorium, open-air theater, well-equipped laboratories, info-tech centre, well maintained botanical garden with biodiversity, well-stocked library, a seminar hall, ideal separate hostels for boys and girls, hobby club-cum-instrumentation workshop, student center-cum-cafeteria, faculty residences, a residential colony for non-teaching employees, etc.
- High-speed internet connectivity is available via Wi-Fi in the entire campus.
- This institution has a unique distinction of having on its rolls students from almost all the states of the country due to the close vicinity of Air Force Station, Halwara.
- The vision, mission and objectives of the college are inscribed in the environment of the college. The traditions and values of this institution get imbibed into the soul of every person on the campus. We do communicate the vision, mission and objectives of the college to students, teachers and other stakeholders through prospectus, college magazine ‘GURUSAR’, functions-festivals and college website www.ghgcollegesadhar.org.
- Alumni of this institution are the best ambassadors of the institutional traditions and values, not only in the region but also at national and international levels.
- The institution has a full-fledged workshop established in 1989 with aid of UGC, for all the maintenance work, A full-time Junior Engineer (Civil), a carpenter, a plumber and an electrician have been appointed on a permanent basis.

Concluding Remarks :

With the benign blessings of Guru Hargobind Sahib, the magnificent edifice of GHG Khalsa College, Gurusar Sadhar, was established in 1948. The foundations of the college date back to the 1920s, when with the visionary dream of Nihang Shamsher Singh Ji, a ‘Gurumukhi Pathshala’ was started on this place which was once considered to be a waste stretch of land. This impetus over the years evolved into the present-day degree college. The purpose behind its establishment has always been to cater to the higher educational needs of the rural population with the motto of ‘Simple Living & High Thinking.

Presently, this great institution of higher education, which is known as “A Wonder in Rural Setting” has students from all over India, studying in multi-faculty, graduate and post-graduate classes. The sprawling campus spreads over 26 acres of land and includes State-of-the-art infrastructure. The beauty and grandeur of the institution are further enhanced with well-kept lawns, sprawling grounds, a fountain and a pollution-free atmosphere.

The institution is the right blend of traditional values in the modern era, with its unique ability to make steady yet tremendous progress with respect to the changing education scenario. Initially, only conventional subjects of science and arts streams were offered, but with the passage of time, advanced subjects along with vocational training were also introduced.

This college has been the nursery of many stars shining in the field of games and sports at university, Inter-university, state, national and international levels. The institution has produced 4 Olympians (Col. Jaswant Singh, Didar Singh, Ramandeep Singh and Sandeep Singh - Hockey), 5 Asian Games winners, 20 national medal winners, and 36 international players, along with many individual and team champions at the university level for several times. In Para World Cup, our student Sandeep Chaudhary created World Record. The college additionally started providing sports training in Archery, Canoeing, Kayaking and Rowing.

The college is, thus, making progress by leaps and bounds under the able and judicious guidance of the College Governing Council.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification										
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above Remark : DVV has made the changes as per shared report by HEI.</p>										
2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 67 Answer after DVV Verification: 47</p> <p>Remark : DVV has not consider those teachers left the college and those teacher are temporary.</p>										
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 686 Answer after DVV Verification: 548</p> <p>Remark : DVV has not consider temporary teachers and those teachers has left the college.</p>										
3.4.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>36</td> <td>13</td> <td>12</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	26	36	13	12	16
2020-21	2019-20	2018-19	2017-18	2016-17							
26	36	13	12	16							

2020-21	2019-20	2018-19	2017-18	2016-17
17	33	10	10	15

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
238	364	315	407	323

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
138	164	115	107	123

4.3.3 Bandwidth of internet connection in the Institution

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: B. 30 MBPS – 50 MBPS

Remark : DVV has made the changes as per shared bill by HEI.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11.37	4.7	5.13255	0.40	1.062

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2.37	3.7	3.13255	0.40	.062

Remark : Donation reflected in audited statement does not indicate the donors name from shared report by HEI.

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per Rain water harvesting by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>604</td> <td>625</td> <td>788</td> <td>788</td> <td>998</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>604</td> <td>627</td> <td>788</td> <td>788</td> <td>1005</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	604	625	788	788	998	2020-21	2019-20	2018-19	2017-18	2016-17	604	627	788	788	1005
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604	625	788	788	998																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
604	627	788	788	1005																	
2.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>97.63161</td> <td>172.01734</td> <td>182.38745</td> <td>183.43886</td> <td>272.91668</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>57.63161</td> <td>82.01734</td> <td>82.38745</td> <td>93.43886</td> <td>172.31</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	97.63161	172.01734	182.38745	183.43886	272.91668	2020-21	2019-20	2018-19	2017-18	2016-17	57.63161	82.01734	82.38745	93.43886	172.31
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